

# CITY OF WOODBURN

## CITY COUNCIL AGENDA

**NOVEMBER 13, 2006 – 7:00 P.M.**

KATHRYN FIGLEY, MAYOR  
WALTER NICHOLS, COUNCILOR WARD I  
RICHARD BJELLAND, COUNCILOR WARD II  
PETER MCCALLUM, COUNCILOR WARD III  
JAMES COX, COUNCILOR WARD IV  
FRANK LONERGAN, COUNCILOR WARD V  
ELIDA SIFUENTEZ, COUNCILOR WARD VI

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CITY HALL COUNCIL CHAMBERS – 270 MONTGOMERY STREET

1. **CALL TO ORDER AND FLAG SALUTE**
2. **ROLL CALL**
3. **ANNOUNCEMENTS AND APPOINTMENTS**

Announcements:

- A. In observance of Thanksgiving, City Hall will be closed on November 23 and 24, 2006. The Woodburn Public Library and the Aquatic Center will be closed on November 23<sup>rd</sup> only.
- B. The City Council will hold a workshop on November 20, 2006 at 6:30 p.m. to discuss the Front Street widening and reconstruction project.
- C. The Woodburn Planning Commission's November 23, 2006 meeting has been moved to November 30, 2006 at 7 p.m. due to the Thanksgiving holiday.
- D. The Mayor's Christmas Tree Lighting will be held on December 3, 2006 in the Downtown Plaza. The Settlemier House will host a reception for a nominal fee, from 1 to 5 p.m. At 5:00 p.m., there will be a candlelight procession from the Settlemier House to the Downtown Plaza for the City's Tree Lighting Ceremony. Dance Dance Dance will provide entertainment, local vendors will be selling food items from 5 to 8 p.m., and the City Christmas Tree will be lit at 6:30 p.m.
- E. Vacancies exist on the Recreation and Park Board and on the Budget Committee. If you are interested in one of these positions, please call City Hall at 982-5228.

Appointments:

None.

*“Habrá intérpretes disponibles para aquellas personas que no hablan Inglés, previo acuerdo. Comuníquese al (503) 980-2485.”*

#### 4. PROCLAMATIONS/PRESENTATIONS

##### Proclamations:

None.

##### Presentations:

- A. Certificate of Appreciation – Flurry Stone
- B. Certificate of Appreciation – Herb Mittman

#### 5. COMMITTEE REPORTS

- A. Chamber of Commerce
- B. Woodburn School District

#### 6. COMMUNICATIONS

- A. **Mid-Willamette Valley Area Commission on Transportation** 1

#### 7. BUSINESS FROM THE PUBLIC – *This allows the public to introduce items for Council consideration not already scheduled on the agenda.*

#### 8. CONSENT AGENDA – *Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion at the request of a Council member.*

- A. **Woodburn City Council minutes of October 23, 2006** 2  
Recommended Action: Approve the minutes.
- B. **Woodburn Planning Commission draft minutes of October 26, 2006** 7  
Recommended Action: Accept the draft minutes.
- C. **Building Activity for October 2006** 12  
Recommended Action: Receive the report.
- D. **Planning Project Tracing Sheet dated November 7, 2006** 13  
Recommended Action: Receive the report.
- E. **Claims for October 2006** 14  
Recommended Action: Receive the report.
- F. **Police Department Statistics – October 2006** 19  
Recommended Action: Receive the report.

**9. TABLED BUSINESS**

None.

**10. PUBLIC HEARINGS**

None.

- 11. GENERAL BUSINESS** – *Members of the public wishing to comment on items of general business must complete and submit a speaker's card to the City Recorder prior to commencing this portion of the Council's agenda. Comment time may be limited by Mayoral prerogative.*

- A. Council Bill 2646 – Ordinance amending Ordinances 2060, 2265 and 2270 to conform to the consolidation of the former Library and Recreation and Parks Departments into the Community Services Department** **26**  
Recommended Action: Adopt the ordinance, making revisions to:  
1. Ordinance 2265, An Ordinance Creating a Library Board  
2. Ordinance 2270, An Ordinance Creating a Recreation and Park Board; and  
3. Ordinance 2060, An Ordinance Relating to the Use of Park Areas
- B. Council Bill 2647 – Ordinance repealing Ordinance 2113** **33**  
Recommended Action: Adopt the ordinance.
- C. Council Bill 2648 – Ordinance adopting a supplemental budget for fiscal year 2006-2007** **36**  
Recommended Action: Adopt the ordinance.
- D. Award of Contract – Aquatic Center Power Upgrade** **40**  
Recommended Action: Award the contract to the lowest responsible bidder, Cherry City Electric, for Aquatic Center Power Upgrade, Bid Number 2007-03, in the amount of \$24,715.00.

**12. NEW BUSINESS**

- 13. PLANNING COMMISSION OR ADMINISTRATIVE LAND USE ACTIONS** – *These are Planning Commission or Administrative Land Use actions that may be called up by the City Council.*

**A. Planning Commission's Approval of Conditional Use 06-03,  
Design Review 06-14, Sign Design Review 06-15 and Variance  
06-14 located at 985 Evergreen Road**

**42**

- 14. CITY ADMINISTRATOR'S REPORT**
- 15. MAYOR AND COUNCIL REPORTS**
- 16. ADJOURNMENT**



# Mid-Willamette Valley Area Commission on Transportation

A local advisory body chartered by the Oregon Transportation Commission

Chair  
Councilor Richard Bjelland  
City of Woodburn

Vice Chair  
Councilor Ken Woods, Jr.  
City of Dallas

November 6, 2006

Mayor Phil Deas, City of Donald  
Mayor Michael Myers, City of Jefferson  
Mayor Kathy Conner, City of St. Paul  
Mayor Kathryn Figley, City of Woodburn

## **Your Representation on the Mid-Willamette Valley Area Commission on Transportation (MWACT)**

MWACT is comprised of 12 elected and 4 non-elected officials from throughout Marion, Polk, and Yamhill Counties. The purpose of MWACT is to assist the Oregon Transportation Commission in setting transportation policy and priorities in the three-county area. The elected officials on MWACT represent several cities along the major corridors. There is one position that represents the above listed cities along the I-5 corridor.


Councilor Richard Bjelland of Woodburn is your current representative. His term expires at the end of December 2006. Richard is willing to serve another term, if that is the desire of the represented cities.

If you wish to nominate a mayor or councilor other than Richard to fill this position, please notify Richard Schmid at the Council of Governments (105 High St. SE, Salem, OR 97301, 503-588-6177, [rschmid@open.org](mailto:rschmid@open.org)) by December 1, 2006. Based on the nominations received, you will receive a ballot in the mail.

MWACT meetings are normally held on the first Thursday of each month at 3:30 p.m. in Salem. Agendas are mailed one week prior to the meeting.

If you have any questions, please call Richard Schmid.

Respectfully,



Richard Bjelland, Chair  
MWACT

RB:lm

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**COUNCIL MEETING MINUTES  
OCTOBER 23, 2006**

**TAPE  
READING**

**0001    DATE. COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN,  
COUNTY OF MARION, STATE OF OREGON, OCTOBER 23, 2006.**

**0025    ROLL CALL.**

Mayor	Figley	Present
Councilor	Bjelland	Present
Councilor	Cox	Present
Councilor	Loneragan	Present
Councilor	McCallum	Present
Councilor	Nichols	Present
Councilor	Sifuentes	Present

**Staff Present:** City Administrator Brown, Assistant City Attorney Stuart, Public Works Manager Rohman, Community Development Director Allen, Police Chief Russell, Finance Director Gillespie, Assistant City Engineer Torgeson, Recreation Services Manager Patterson, City Recorder Tennant

**0043    ANNOUNCEMENTS.**

**A) Community Center Outreach Meeting** will be held on Tuesday, October 24, 2006, 6:30 p.m., at the Woodburn Public Library to discuss the design of two recreation facilities with Carleton Hart Architecture. The facilities include the expansion of the Aquatic Center and the development of a new Community Cultural Center. Mayor Figley reminded the public that the City is trying to pick up from where the Task Force had made some recommendations to the Park Board about a year ago. She encouraged the Council to attend, however, the consultants have also requested that the Steering Committee appointed be relatively small and would include a representative from the Park Board and a representative from the Council.

**B) Aquatic Center is closed for maintenance** through November 5, 2006. Aquatic Center users with a Woodburn punch card can use their punch card at the Mollala Aquatic Center while the City's pool is closed.

**C) Ballot Drop Site for General Election - November 7, 2006:** City Hall is a designated ballot drop site during regular business hours, however, on November 7<sup>th</sup>, the City Hall lobby will remain open until 8:00 p.m..

Mayor Figley also reminded the public that there is a limit of two signs of any kind on private property and no signs are allowed in the public right-of-way.

**D) City Hall and the Library** will be closed for business on Friday, November 10, 2006, in observance of Veteran's Day. The Aquatic Center will remain open on their regular schedule.

**E) Police Department** will host a Ribbon Cutting Ceremony for the new police facility on Monday, November 13, 2006, 2:00 p.m., at 1060 Mt. Hood Avenue.

**COUNCIL MEETING MINUTES  
OCTOBER 23, 2006**

**TAPE  
READING**

**0234 PRESENTATION: WOODBURN AREA CHAMBER OF COMMERCE  
BRANDING PROJECT.**

Nick Harville, Executive Director, stated that the Chamber had contracted with Bill Baker of Total Destinations for the purpose of developing a new Brand Strategy for marketing tourism and business development for Woodburn and the surrounding area. This project took approximately six months to complete and focuses on setting our community apart from other communities nationwide. He stated that communities are paying more attention to their brand identity and image to recruit visitors, students, businesses, partnerships, investors, promote local products, and gain attention. A Brand Manual was developed which includes the Brand platform, usage guidelines, adoption strategy, and how the brand will be managed over the next 5 - 10 years. Key attributes of our community used for this marketing tool include the Tulip Fields, Drag Strip, nurseries, golf, shopping, festivals, food, and cultural diversity. The Tag Line established is "Woodburn *Always Fresh Discoveries*" which provides an image associated with agriculture, cultural diversity, year-round activities, festivals and events, and opportunities to learn more about gardening, golf, hot rods, and other favorite pastimes. He stated that core identity themes are Discovery, Enrichment, and Welcoming, and he reviewed the positioning statement which provides a managing guide on how the brand is projected. A Brand Logo with the tag line was also designed and approved by the focus group. He reiterated that the goal is to provide people with an opportunity to enjoy themselves within our community. He expressed his appreciation to the City for working with the Chamber on this project which will help to improve our image and promote our community.

Councilor Lonergan stated that he liked the logo designed by the group.

**0796 WRITTEN COMMUNICATIONS.**

Administrator Brown stated that no written communications are included in this packet, however, a letter was received today for the Mayor and Council which has been placed in their folder within the Administration office.

**0816 CONSENT AGENDA.**

- A) approve the regular and executive session minutes of October 9, 2006;
  - B) accept the draft Recreation and Parks Board minutes of October 17, 2006;
  - C) accept the Library Board minutes of October 11, 2006;
  - D) receive the Library Monthly Report for September 2006;
  - E) receive the report on Claims for September 2006; and
  - F) receive the Police Department Statistics Report for September 2006.
- COX/NICHOLS...** adopt the Consent Agenda as presented. The motion passed unanimously.

**COUNCIL MEETING MINUTES  
OCTOBER 23, 2006**

**TAPE  
READING**

**0865 PUBLIC HEARING: SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2006-07.**

Mayor Figley declared the public hearing open at 7:16 p.m..

Finance Director Gillespie highlighted a few of the proposed budget adjustments which include a (1) budget transfer to the IS Fund for additional software licenses for the Police field reporting system of which a portion of the expenditure may be recovered through reimbursement agreements with other agencies; (2) budget transfer to the General Fund CIP Fund for additional costs incurred in upgrading the hardware and software of the telephone system; (3) budget transfer to the General Fund CIP Fund for additional costs to be incurred in replacing a pool electrical panel; (4) appropriate expenses incurred relating to on-line lien searches; (5) personnel costs resulting from a recent employment contract approved by the Council for the Finance Director; and (6) completion of a Library restroom project. He stated that within the General Fund, the overall revenue increase is \$8,200 and the operating contingency decrease is \$75,439 which leaves the General Fund contingency at 8.7% of General Fund expenditures, however, he would expect the contingency line item to increase to about 9.1% once the 2005-06 audit is completed. Adjustments were also proposed within the Housing Rehabilitation Fund, General Fund CIP Fund, Information Services (IS) Fund, and the Technical & Environmental Services Fund.

No one in the audience commented on the proposed supplemental budget.

Mayor Figley declared the public hearing closed at 7:26 p.m..

**COX/MCCALLUM...** direct staff to prepare an ordinance reflecting approval of the proposed mid-year budget changes as outlined by the Finance Director and in the staff report including the adjustment in the contingency amount as mentioned by staff. The motion passed unanimously.

**1537 COUNCIL BILL NO. 2645 - RESOLUTION GRANTING UNITED DISPOSAL SERVICE, INC., AN ADJUSTED RATE SCHEDULE FOR PROVIDING SOLID WASTE SERVICE WITHIN THE CITY AND AMENDING RESOLUTION NO. 1833.**

Councilor Sifuentez introduced Council Bill No. 2645. Recorder Tennant read the bill by title only since there were no objections from the Council.

Councilor Nichols expressed his appreciation to United Disposal for providing customers the option of a 90-gallon or 65-gallon recycling cart if they elect to utilize the recycling cart rather than the red container currently provided to customers.

Councilor McCallum also expressed appreciation to the company for optional cart recycling to those customers who have a 20-gallon trash container and for giving customers the ability to opt either up or down a trash container size once a year without incurring an additional charge.

Mayor Figley stated that she has had contact with people who have small households with small trash loads and she encouraged them to let United Disposal know that they do not want to participate in the recycling cart program but would like to continue with the red container program at no extra charge.



## COUNCIL MEETING MINUTES OCTOBER 23, 2006

### TAPE READING

Councilor Cox stated that he had voted previously against the motion to approve this rate structure but he will now be voting for the resolution since it is the will of the Council. He questioned Ms. Murbach regarding the outside container size difference between a 20-gallon and 35-gallon trash container since he had seen a 35-gallon container with an insert that substantially reduced the capacity of the container.

Ms. Murbach stated that United Disposal's 20-gallon containers are actually 35-gallon containers with an insert that is riveted in order to keep the insert in place.

Administrator Brown mentioned that the proposal before the Council has changed from the initial discussion in that the standard size of the recycling cart would be 65-gallons but customers could request a 90-gallon cart at no extra charge. Customers can upgrade (or downgrade) once a year but initially customers will be given a couple of months to make a decision on the cart size they want to use for calendar year 2007 since their recycling habits may change with this co-mingled recycling program.

On roll call vote for final passage, the bill passed unanimously. Mayor Figley declared Council Bill No. 2645 duly passed.

### 1958    **AWARD OF CONTRACT - OGLE STREET / RAILROAD / FRONT STREET STORM DRAIN BORE CROSSING.**

Bids for the bore crossing were received from the following contractors: 1) Emery and Sons, \$277,293.00; and 2) James W. Fowler, \$361,365.00. Since the Engineer's estimate was \$210,231.00, staff negotiated a bid with Emery and Sons in a Value Engineering study which is allowed under state law and the result of this study reduced the original bid to \$226,184.00.

**BJELLAND/NICHOLS...** award the contract to the lowest responsible bidder, Emery and Sons Construction, Inc., for Ogle/RR/Front Storm Drain Bore Crossing, Bid Number 2007-04, and authorize the City Administrator to execute a contract with Emery and Sons Construction in the amount of \$226,184.00.

The motion passed unanimously.

### 1999    **OLCC LIQUOR LICENSE - NEW OUTLET, 1593 MT. HOOD AVENUE.**

A full on-premise sales liquor license application was submitted by Mark Wolf for a new business, Margarita's La Cantina, which will be located in the building formerly housing the 19<sup>th</sup> Hole.

Councilor McCallum questioned if this application would take the place of The Bunker which is a licensed premise no longer in business.

Chief Russell stated that the applicant has applied for a full on-premise license with food service available and the location of the business is in the small area formerly known as the 19<sup>th</sup> Hole which is between the space formerly occupied by The Bunker on one side and D & D Restaurant on the other side. The Bunker's liquor license is still valid until March 2007 unless the owner surrenders the license prior to that time or, for some reason, OLCC takes the license away from the owner. If this license is recommended for approval, there would be three alcohol licenses adjacent to each other.

**COUNCIL MEETING MINUTES  
OCTOBER 23, 2006**

**TAPE  
READING**

**BJELLAND/COX...** recommend to OLCC approval of a new outlet application for Margarita's La Cantina. On roll call vote, the motion passed 5-1 with Councilor Nichols voting nay.

**2188 CITY ADMINISTRATOR EMPLOYMENT AGREEMENT.**

**BJELLAND/MCCALLUM...** approve and authorize the Mayor to execute the Addendum to the Employment Agreement with John C. Brown. The motion passed unanimously.

**2223 PLANNING COMMISSION AND/OR LAND USE ACTIONS**

**A) Community Development Director's Approval of Design Review 06-09 located at 1585 N. Pacific Highway, Suite A (Wireless Toyz):** Allows for the installation of a parapet and awning to an existing building.  
No action was taken by the Council on this land use action.

**2245 CITY ADMINISTRATOR'S REPORT.**

Administrator Brown stated that he had no additional information to report on at this meeting.

**2256 MAYOR AND COUNCIL REPORTS.**

Mayor Figley encouraged everyone who will be out on Halloween to have a safe and enjoyable evening.

**2294 ADJOURNMENT.**

**MCCALLUM/NICHOLS...** meeting be adjourned. The motion passed unanimously.  
The meeting adjourned at approximately 7:30 p.m..

**APPROVED** \_\_\_\_\_

KATHRYN FIGLEY, MAYOR

ATTEST \_\_\_\_\_

Mary Tennant, Recorder  
City of Woodburn, Oregon

**WOODBURN PLANNING COMMISSION MEETING MINUTES**  
**October 26, 2006**

**CONVENED** The Planning Commission met in a regular session at 7:00 p.m. in City Hall Council Chambers with Chairperson Lima presiding.

Commissioner Jennings led the salute to the flag.

Chairperson Lima questioned members of the Planning Commission having potential conflicts such as family, financial, or business relationship with any of the applicants or with regard to the project in question. If such a potential conflict exists, he asked whether the commission in question believes he or she is without actual bias or whether he or she would like to step down from the Planning Commission during the case.

Chairperson Lima announced: agenda is available at the back of the room. We will consider cases one at a time according to the order listed in the agenda. We will follow the hearing procedure outlined on the public hearing procedure board. All persons wishing to speak are requested to come to the podium and give their name and address. Any individuals speaking from other than the podium will not be recognized.

**ROLL CALL**

<b>Chairperson</b>	<b>Lima</b>	<b>P</b>
<b>Vice Chairperson</b>	<b>Bandelow</b>	<b>A</b>
<b>Commissioner</b>	<b>GrosJacques</b>	<b>A</b>
<b>Commissioner</b>	<b>Vancil</b>	<b>P</b>
<b>Commissioner</b>	<b>Grigorieff</b>	<b>P</b>
<b>Commissioner</b>	<b>Hutchison</b>	<b>P</b>
<b>Commissioner</b>	<b>Jennings</b>	<b>P</b>

Staff Present: Naomi Zwerdling – Senior Planner  
Marta Carrillo – Administrative Assistant

**MINUTES**

- A. Woodburn Planning Commission Meeting Minutes of September 28, 2006.**  
Commissioner Jennings moved to accept the minutes as written with minor changes.  
Commissioner Vancil seconded the motion, which unanimously carried.

**BUSINESS FROM THE AUDIENCE**

None.

**COMMUNICATIONS**

- A. Woodburn City Council Meeting Minutes of September 11, 2006.

No comments made.

**PUBLIC HEARING**

Chairperson Lima asked the Planning Commission if there are any exparte contacts, conflicts, challenges or declarations. None.

- A. Conditional Use 06-03, Design Review 06-14, Sign Design Review 06-15 and Variance 06-14, Request for conditional use and design review approval for a 1,006 square foot addition to the east side and a 444 square foot addition to the north side of the Woodburn Pet Hospital building located at 985 Evergreen Road in the Commercial General (CG) Zone. The applicant also requests sign design review approval to retain the existing free-standing sign on the subject site and variance approval to the Evergreen Road street improvements, WPH Architecture, Inc., applicant.

(Staff recommends approval of Conditional Use 06-03, Design Review 06-14, Sign Design Review 06-15 and Variance 06-14 subject to the conditions of approval listed in the staff report.)

Senior Planner Zwerdling read the appropriate ORS and proceeded with the Staff Report.

## **STAFF REPORT**

### *Slide #2*

The applicant is WPH Architecture, Inc. and the property owner is Paradis & Paradis, LLC.

The applicant is requesting conditional use and design review approval for a 1,006 square foot addition to the east side of the existing pet hospital building for an expanded lobby, children's play area, luxury cat suites and additional office and a 444 square foot addition to the north side of the Woodburn pet hospital building for a luxury dog boarding area. The applicant also requests sign design review approval to retain the existing free-standing sign on the subject site and variance approval to the Evergreen Road street improvements.

The subject site is located at 985 Evergreen Road and is currently developed with the Woodburn Pet Hospital.

The subject property is zoned Commercial General (CG) and designated Commercial on the Comprehensive Plan Map. The surrounding properties to the north, south, and west are also zoned CG and designated Commercial on the Comprehensive Plan Map. Gas stations are located on the properties to the north and southwest of the subject site. A McDonald's restaurant is located to the west and a Super 8 Motel is located to the south. A senior housing complex is located on the property to the east of the subject site (across Evergreen Road).

### *Slide #3*

The proposed Woodburn Pet Hospital expansion will improve the look of the site because the applicant is proposing to emphasize the building entrance on the south side of the facility so customers can find the front entrance more easily, provide new landscaping, will replace the chain link fence with slats currently surrounding the trash enclosure with a 6-foot architectural wall and solid gate and will re-stripe the parking lot.

The applicant met all of the applicable conditional use criteria, design review criteria and sign design criteria with the exception of providing the full boundary and connecting street improvements on Evergreen Road, which is located to the east of the subject site as required in the Woodburn Transportation System Plan. Evergreen Road has an

improved street surface of 40 feet instead of the required 48 feet. The sidewalk along Evergreen Road is five feet instead of 6 feet.

Staff is recommending approval of the Variance request. The infrastructure can handle the additional amount of traffic, which is 10 trips per day, generated by the minor expansion of the building.

The Woodburn Pet Hospital is compatible with all the surrounding commercial uses. Requiring the applicant to complete a full boundary and connecting street improvement for a minor expansion is not proportionate to the cost of a full street improvement.

The applicant's proposal meets all the applicable criteria and findings can be made for approval of Conditional Use 06-03, Design Review 06-14, Sign Design Review 06-15 and Variance 06-14. Staff recommends approval of Conditional Use 06-03, Design Review 06-14, Sign Design Review 06-15 and Variance 06-14 subject to the conditions of approval in the report.

She concluded her presentation and was available for questions.

Commissioner Vancil asked about an agreement between the city and the applicant regarding future street improvements.

Senior Planner Zwerdling stated that the Public Works Department did not facilitate the non-remonstrance agreement item in their comments. The applicant may have signed such an agreement prior to building the Pet Hospital in 1999. It can be addressed with the applicant and can also be added to the conditions of approval.

Patrick Paradis, 985 Evergreen Rd, Woodburn, OR 97071, applicant. He stated that he was the owner of the Woodburn Pet Hospital. He provided a drawing of the proposed building.

When the building was being designed, it was suggested by the architects and designers that it would be best to blend it in with the neighborhood. The direction taken was a building that would be aesthetically attractive and create a huge improvement to the area with landscaping that will accent the building. There will be many features that will improve the building. The concept and idea for constructing the building is for the community to experience the new facility.

Commissioner Vancil asked about the applicant if he was aware of the non-remonstrance agreement.

Paradis stated that he was aware of this type of agreement and involving property owners in helping with street improvements.

Senior Planner Zwerdling stated that a condition could be added regarding signing a non-remonstrance agreement for future street improvements.

Chairperson Lima closed the hearing and opened for discussion amongst the Planning Commission.

Chairperson Lima stated that the project would be a good addition to the community.

Commissioner Hutchison inquired about the consistency of requiring a non-remonstrance agreement.

Chairperson Lima invited Proponents of the application. None.

Chairperson Lima invited Opponents of the application. None.

Commissioner Vancil made a motion to approve Conditional Use 06-03, Design Review 06-14, Sign Design Review 06-15 and Variance 06-14, with staff's facts and findings to support the decision and addition of the non-remonstrance agreement requirement to the conditions of approval, seconded by Commissioner Jennings.

### **ROLL CALL**

<b>Chairperson</b>	<b>Lima</b>	<b>yes</b>
<b>Vice Chairperson</b>	<b>Bandelow</b>	<b>---</b>
<b>Commissioner</b>	<b>GrosJacques</b>	<b>---</b>
<b>Commissioner</b>	<b>Vancil</b>	<b>yes</b>
<b>Commissioner</b>	<b>Grigorieff</b>	<b>yes</b>
<b>Commissioner</b>	<b>Hutchison</b>	<b>yes</b>
<b>Commissioner</b>	<b>Jennings</b>	<b>yes</b>

Senior Planner Zwerdling commented that a Final Order for approval of Conditional Use 06-03, Design Review 06-14, Sign Design Review 06-15 and Variance 06-14 with the addition of the non-remonstrance agreement to the conditions of approval has been prepared.

Commissioner Vancil moved to accept the Final Order for approval of Conditional Use 06-03, Design Review 06-14, Sign Design Review 06-15 and Variance 06-14.  
Commissioner Grigorieff seconded the motion, which passed unanimously.

### **ITEMS FOR ACTION**

Senior Planner Zwerdling stated that the Community Development Director wanted to schedule the second Planning Commission meeting for either Wednesday, November 29<sup>th</sup>, Thursday, November 30<sup>th</sup> or Thursday, December 7<sup>th</sup> for any hearings that may come up.

Planning Commission Members stated that Thursday, November 30<sup>th</sup> would be best for scheduling a second meeting.

Commissioner Jennings stated that he needed to check with WCAT schedule for a televised meeting.

Commissioner Vancil moved to cancel the November 23, 2006 Planning Commission meeting. Commissioner Jennings seconded the motion, which passed unanimously.

### **DISCUSSION ITEMS**

None.

## **REPORTS**

### **A. Planning Tracking Sheet**

Senior Planner Zwerdling stated that there are several incomplete items that have not made it to the schedule.

Commissioner Hutchison inquired about the Urban Growth Boundary and Period Review Process and the current status.

Senior Planner Zwerdling stated that both processes are being reviewed by Department of Land Conservation and Development (DLCD) who have been working with staff regarding issues they have with the project.

### **B. Building Activity Report for September 2006**

No comments.

## **BUSINESS FROM THE COMMISSION**

## **ADJOURNMENT**

Commissioner Vancil moved to adjourn the meeting. Commissioner Grigorieff seconded the motion, which unanimously carried. Meeting adjourned at 7:35 pm.

APPROVED \_\_\_\_\_  
CLAUDIO LIMA, CHAIRPERSON Date

ATTEST \_\_\_\_\_  
Jim Allen Date  
Community Development Director  
City of Woodburn, Oregon



**CITY OF WOODBURN**  
**Community Development**

**MEMORANDUM**

270 Montgomery Street Woodburn, Oregon 97071

(503) 982-5250

**Date:** November 3, 2006  
**To:** Jim Allen, Community Development Director  
**From:** Building Division  
**Subject:** Building Activity for October 2006

	2004		2005		2006	
	No.	Dollar Amount	No.	Dollar Amount	No.	Dollar Amount
New Residence Value	13	\$2,008,819	5	\$770,796	5	\$1,267,683
Multi Family	0	\$0	0	\$0	0	\$0
Assisted Living Facilities	0	\$0	0	\$0	0	\$0
Residential Adds & Alts	2	\$4,200	8	\$83,467	6	\$96,092
Industrial	0	\$0	0	\$0	0	\$0
Commercial Value	18	\$672,058	10	\$282,300	10	\$180,724
Signs, Fences, Driveways	5	\$12,575	2	\$2,390	9	\$100,474
Manufactured Homes	2	\$45,995	2	\$135,000	1	\$50,000
<b>TOTALS</b>	40	\$2,743,647	27	\$1,273,953	31	\$1,694,973
<b>Fiscal Year (July 1- June 30) to Date</b>		<b>\$11,394,884</b>		<b>\$13,242,427</b>		<b>\$6,913,241</b>



# PLANNING PROJECT TRACKING SHEET

Revised: Tuesday, November 07, 2006

Project	Applicant	Description	Status:	Date Received	Deemed Complete	120 Day Date	Planner	Referrals	Facilities Meeting	Mail Notice for PC	Notice to Paper	Post Property	Sif Rpt Due	PC Hearing Admin Dec.	PC Final Order	Appeal Deadline
DR 2006-14VAR 2006-14	Woodburn Pet Hospital Arch, Inc. Jody Orrison	The owner requests to be excused from funding the road improvements required by the transportation system plan, specifically widening the road from 40' to 48'.	Approved-Appeal Period	09/07/2006	10/02/2006	01/30/2007	Naomi Zwerdling	09/14/2006	10/06/2006	10/06/2006		10/16/2006	10/18/2006	10/26/2006	10/26/2006	11/07/2006
DR 2006-16	John E. Baker	To construction a neighborhood pool and pool equipment/bath house to be "common" property of Goose Hollow Homeowners Association.	Received	10/06/2006	10/06/2006	02/03/2007	Naomi Zwerdling	10/10/2006								
M37 2006-01	Delbert Gottsacker	Waiver of all of the foregoing land use restrictions that are described in the guidelines and standards or in lieu thereof just compensation in the amount of \$205,000.00 in accordance with the appraisal included.	Received	09/27/2006	09/27/2006	01/25/2007	Jim Allen	10/13/2006								
PUD 2006-01ZC 2006-01, CU 2006-04	Boones Crossing, LLC - Mike Hanks	Modify Boones Crossing PUD. Primarily modification request involves replacing Phase 6 with one of two development proposals (a) a school or (b) a condominium project	Received	10/31/2006			Naomi Zwerdling									

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CHECK #	CHECK DATE	PAYEE NAME	STATUS	UPDATED	CHECK AMOUNT	RECONCILED AMT	DIFFERENCE
BANK ACCOUNT: AP A/P							
85983	10/31/2006	Accounts Payable	RECONCILED	YES	118.91	118.91	.00
85984	10/31/2006	JEFFERSON PILOT FINANCIAL	RECONCILED	YES	336.99	336.99	.00
85985	10/31/2006	EBS	RECONCILED	YES	859.05	859.05	.00
85986	10/06/2006	VALLEY MAILING SERVICE IN	RECONCILED	YES	19.51	19.51	.00
85987	10/06/2006	ADRIAN GONZALEZ	RECONCILED	YES	772.20	772.20	.00
85988	10/06/2006	ALLIED WASTE SERVICES	RECONCILED	YES	450.00	450.00	.00
85989	10/06/2006	AMERICAN WATERWORKS ASSN	RECONCILED	YES	54.52	54.52	.00
85990	10/06/2006	ARAMARK UNIFORM SERVICE I	RECONCILED	YES	120.13	120.13	.00
85991	10/06/2006	ARCH WIRELESS	RECONCILED	YES	127.61	127.61	.00
85992	10/06/2006	BADGE-A-MINIT	RECONCILED	YES	24.14	24.14	.00
85993	10/06/2006	BEERY, ELSNER & HAMMOND LL	RECONCILED	YES	19.75	19.75	.00
85994	10/06/2006	BEN GILLESPIE	RECONCILED	YES	359.70	359.70	.00
85995	10/06/2006	BEST WESTERN OCEANVIEW	RECONCILED	YES	13,345.00	13,345.00	.00
85996	10/06/2006	BOLDT, CARLISLE & SMITH L	RECONCILED	YES	20.30	20.30	.00
85997	10/06/2006	CANBY TELECOM	RECONCILED	YES	6,403.41	6,403.41	.00
85998	10/06/2006	CDW GOVERNMENT INC	RECONCILED	YES	160.00	160.00	.00
85999	10/06/2006	COMMUNITY TRANS ASSOC	RECONCILED	YES	103.23	103.23	.00
86000	10/06/2006	COOKE STATIONERY COMPANY	RECONCILED	YES	1,348.25	1,348.25	.00
86001	10/06/2006	CTL CORPORATION	RECONCILED	YES	230.63	230.63	.00
86002	10/06/2006	DAILY JOURNAL OF COMMERCE	RECONCILED	YES	95.00	95.00	.00
86003	10/06/2006	DAVID M COREY PHD PC	RECONCILED	YES	6,383.53	6,383.53	.00
86004	10/06/2006	DELL MARKETING L.P.	RECONCILED	YES	1,000.00	1,000.00	.00
86005	10/06/2006	EAGLE WEB PRESS INC	RECONCILED	YES	1,399.29	1,399.29	.00
86006	10/06/2006	ENDRESS & HAUSER	RECONCILED	YES	235.00	235.00	.00
86007	10/06/2006	F&E SALES AND SERVICES	RECONCILED	YES	1,228.50	1,228.50	.00
86008	10/06/2006	FARMWORKERS HOUSING DEVEL	RECONCILED	YES	55.66	55.66	.00
86009	10/06/2006	FASTENAL COMPANY	RECONCILED	YES	98.00	98.00	.00
86010	10/06/2006	FLOMER FURNITURE & APPLIA	RECONCILED	YES	179.00	179.00	.00
86011	10/06/2006	FRED PRYOR SEMINARS	RECONCILED	YES	337.60	337.60	.00
86012	10/06/2006	GRAINGER INC	RECONCILED	YES	4,008.37	4,008.37	.00
86013	10/06/2006	GROUP MACKENZIE ENGR INC	RECONCILED	YES	585.00	585.00	.00
86014	10/06/2006	HUNTZMAN ENTERPRISES	RECONCILED	YES	42.48	42.48	.00
86015	10/06/2006	JOSEPH G POLLARD CO INC	RECONCILED	YES	61.84	61.84	.00
86016	10/06/2006	LAB SAFETY SUPPLY	RECONCILED	YES	200.00	200.00	.00
86017	10/06/2006	LAWRENCE COMPANY	RECONCILED	YES	4,800.00	4,800.00	.00
86018	10/06/2006	LEISINGER DESIGNS	RECONCILED	YES	108.00	108.00	.00
86019	10/06/2006	MATTHEW BENDER LEXISNEXIS	RECONCILED	YES	7,044.45	7,044.45	.00
86020	10/06/2006	PETROCARD	RECONCILED	YES	1,625.29	1,625.29	.00
86021	10/06/2006	MONTAG HEATING & AIR COND	RECONCILED	YES	4,876.00	4,876.00	.00
86022	10/06/2006	NATIONAL WATERWORKS INC	RECONCILED	YES	891.00	891.00	.00
86023	10/06/2006	NET ASSETS CORPORATION	RECONCILED	YES	265.95	265.95	.00
86024	10/06/2006	NEXTEL COMMUNICATIONS	RECONCILED	YES	6,017.23	6,017.23	.00
86025	10/06/2006	NORTHWEST NATURAL GAS	RECONCILED	YES	85.00	85.00	.00
86026	10/06/2006	OR MUNICIPAL JUDGES ASSOC	RECONCILED	YES	52,848.69	52,848.69	.00
86027	10/06/2006	PORTLAND GENERAL ELECTRIC	RECONCILED	YES	166.06	166.06	.00
86028	10/06/2006	QWEST	RECONCILED	YES	1,068.51	1,068.51	.00
86029	10/06/2006	QWEST	RECONCILED	YES	55.00	55.00	.00
86030	10/06/2006	S.O.S. LOCK SERVICE	RECONCILED	YES	105.21	105.21	.00
86031	10/06/2006	SIERRA SPRINGS	RECONCILED	YES	703.07	703.07	.00
86032	10/06/2006	SLATER COMMUNICATIONS	RECONCILED	YES	2,144.79	2,144.79	.00
86033	10/06/2006	SOIL MOISTURE EQUIPMENT C	RECONCILED	YES	97.17	97.17	.00
86034	10/06/2006	SPRINT	RECONCILED	YES	1,302.82	1,302.82	.00
86035	10/06/2006	STATE ELECTRIC COMPANY	RECONCILED	YES			

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86036	10/06/2006	UNEQUALLED JANITORIAL SVC	RECONCILED	YES	438.00	438.00	.00
86037	10/06/2006	US BANK	RECONCILED	YES	1,006.85	1,006.85	.00
86038	10/06/2006	VERIZON WIRELESS	RECONCILED	YES	52.71	52.71	.00
86039	10/06/2006	WEST GROUP PAYMENT CTR	RECONCILED	YES	239.25	239.25	.00
86040	10/06/2006	WOODBURN INDEPENDENT	RECONCILED	YES	150.70	150.70	.00
86042	10/06/2006	YES GRAPHICS	RECONCILED	YES	1,231.06	1,231.06	.00
86043	10/31/2006	WILLAMETTE BROADBAND	RECONCILED	YES	35.00	35.00	.00
86044	10/31/2006	GENE HAGEN	RECONCILED	YES	600.00	600.00	.00
86045	10/31/2006	VALLEY MAILING SERVICE IN	RECONCILED	YES	792.90	792.90	.00
86046	10/13/2006	A-1 COUPLING	RECONCILED	YES	193.47	193.47	.00
86047	10/13/2006	ALLIED WASTE SERVICES	RECONCILED	YES	1,344.45	1,344.45	.00
86048	10/13/2006	AMERICAN LIBRARY ASSOC	RECONCILED	YES	140.00	140.00	.00
86049	10/13/2006	ANNA STAVINHA	RECONCILED	YES	2,000.00	2,000.00	.00
86051	10/13/2006	ARAMARK UNIFORM SERVICE I	RECONCILED	YES	54.81	54.81	.00
86053	10/13/2006	AT & T	RECONCILED	YES	23.83	23.83	.00
86054	10/13/2006	AT & T	RECONCILED	YES	70.34	70.34	.00
86055	10/13/2006	AWARDS AND ATHLETICS	RECONCILED	YES	176.30	176.30	.00
86056	10/13/2006	BLUMENTHAL UNIFORM & EQUI	RECONCILED	YES	99.98	99.98	.00
86057	10/13/2006	CENTER POINT LARGE PRINT	RECONCILED	YES	35.34	35.34	.00
86058	10/13/2006	CHRISTIAN IGNACIO	RECONCILED	YES	30.00	30.00	.00
86059	10/13/2006	CIS: CITY-CTY INS SERVS	RECONCILED	YES	1,629.26	1,629.26	.00
86060	10/13/2006	CITY COUNTY INSURANCE SER	RECONCILED	YES	25.00	25.00	.00
86061	10/13/2006	CONTENT WATCH INC	RECONCILED	YES	50.97	50.97	.00
86062	10/13/2006	CRISIS CHAPLAINCY SERVICE	RECONCILED	YES	375.00	375.00	.00
86063	10/13/2006	DAVID M COREY PHD PC	RECONCILED	YES	550.00	550.00	.00
86064	10/13/2006	DEPT OF CONSUMER AND BUSI	RECONCILED	YES	2,228.20	2,228.20	.00
86065	10/13/2006	EASTSTREET ONLINE SERVICE	RECONCILED	YES	356.40	356.40	.00
86066	10/13/2006	ENTRANCE CONTROLS INC	RECONCILED	YES	28,704.44	28,704.44	.00
86067	10/13/2006	PASTENAL COMPANY	RECONCILED	YES	81.78	81.78	.00
86068	10/13/2006	GRAYLORD BROS INC	RECONCILED	YES	103.45	103.45	.00
86069	10/13/2006	GENERAL ELECTRIC CAPITAL	RECONCILED	YES	203.67	203.67	.00
86070	10/13/2006	GRAINGER INC	RECONCILED	YES	27.24	27.24	.00
86071	10/13/2006	HARRINGTON INDUSTRIAL PLA	RECONCILED	YES	68.96	68.96	.00
86072	10/13/2006	HR ANSWERS INC	RECONCILED	YES	1,090.30	1,090.30	.00
86073	10/13/2006	HUAN HUU PHAM	RECONCILED	YES	5.00	5.00	.00
86074	10/13/2006	IKON OFFICE SOLUTIONS	RECONCILED	YES	589.84	589.84	.00
86075	10/13/2006	ISAAC SANTIAGO	RECONCILED	YES	150.00	150.00	.00
86076	10/13/2006	J. THAYER COMPANY	RECONCILED	YES	821.85	821.85	.00
86077	10/13/2006	IAB SAFETY SUPPLY	RECONCILED	YES	797.29	797.29	.00
86078	10/13/2006	LADISLAUS KOLLMAN	RECONCILED	YES	301.20	301.20	.00
86079	10/13/2006	LANGUAGE LINE SERVICES	RECONCILED	YES	59.20	59.20	.00
86081	10/13/2006	MARION COUNTY BLDG INSPC	RECONCILED	YES	387.10	387.10	.00
86082	10/13/2006	MARION COUNTY CLERK	RECONCILED	YES	11.25	11.25	.00
86083	10/13/2006	MAYES TESTING ENGINEERS I	RECONCILED	YES	133.50	133.50	.00
86084	10/13/2006	MELISSA FIKE	RECONCILED	YES	26.25	26.25	.00
86085	10/13/2006	NEW WORLD SYSTEMS	RECONCILED	YES	2,262.00	2,262.00	.00
86086	10/13/2006	NORCOM	RECONCILED	YES	25,074.67	25,074.67	.00
86088	10/13/2006	OR DEPT OF ADMINISTRATIVE	RECONCILED	YES	75.00	75.00	.00
86089	10/13/2006	OR DEPT OF ADMINISTRATIVE	RECONCILED	YES	845.49	845.49	.00
86090	10/13/2006	OR DEPT OF MOTOR VEHICLE	RECONCILED	YES	46.00	46.00	.00
86091	10/13/2006	OR DEPT OF MOTOR VEHICLE	RECONCILED	YES	3.50	3.50	.00
86093	10/13/2006	OREGON STATE POLICE	RECONCILED	YES	70.00	70.00	.00
86094	10/13/2006	PACIFIC HABITAT SERVICES	RECONCILED	YES	327.13	327.13	.00

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86095	10/13/2006	PORTLAND GENERAL ELECTRIC	RECONCILED	YES	20,387.59	20,387.59	.00
86096	10/13/2006	QWEST	RECONCILED	YES	1,732.33	1,732.33	.00
86097	10/13/2006	RED WING SHOE STORE	RECONCILED	YES	348.43	348.43	.00
86098	10/13/2006	SPORTS AUTHORITY	RECONCILED	YES	137.35	137.35	.00
86099	10/13/2006	VISION OIL INC #36	RECONCILED	YES	44.18	44.18	.00
86100	10/13/2006	W & H PACIFIC CORP	RECONCILED	YES	6,389.37	6,389.37	.00
86101	10/13/2006	WILLAMETTE WEEK	RECONCILED	YES	90.00	90.00	.00
86102	10/13/2006	WINTERBROOK PLANNING LLC	RECONCILED	YES	3,914.58	3,914.58	.00
86103	10/13/2006	WOODBURN INDEPENDENT	RECONCILED	YES	42.00	42.00	.00
86104	10/13/2006	XEROX CORPORATION	RECONCILED	YES	929.54	929.54	.00
86105	10/13/2006	YES GRAPHICS	RECONCILED	YES	656.22	656.22	.00
86106	10/31/2006	VEE OTT	RECONCILED	YES	450.00	450.00	.00
86108	10/31/2006	L. CRAIG HALUPOWSKI	RECONCILED	YES	1,000.00	1,000.00	.00
86109	10/31/2006	VALLEY MAILING SERVICE IN	RECONCILED	YES	666.00	666.00	.00
86110	10/31/2006	JANICE D. ZRYANOFF	RECONCILED	YES	812.88	812.88	.00
86111	10/31/2006	PETTY CASH	RECONCILED	YES	164.82	164.82	.00
86112	10/20/2006	ALEXIN ANALYTICAL LAB INC	RECONCILED	YES	1,146.00	1,146.00	.00
86113	10/20/2006	ALTON W CHUNG	RECONCILED	YES	225.00	225.00	.00
86114	10/20/2006	AMERICAN WATERWORKS ASSN	RECONCILED	YES	173.00	173.00	.00
86115	10/20/2006	ARCH WIRELESS	RECONCILED	YES	46.74	46.74	.00
86117	10/20/2006	BLUMENTHAL UNIFORM & EQUI	RECONCILED	YES	119.80	119.80	.00
86118	10/20/2006	CDW GOVERNMENT INC	RECONCILED	YES	434.24	434.24	.00
86119	10/20/2006	CENTER POINT LARGE PRINT	RECONCILED	YES	35.94	35.94	.00
86120	10/20/2006	COOKE STATIONERY COMPANY	RECONCILED	YES	611.05	611.05	.00
86121	10/20/2006	DAVISON AUTO PARTS	RECONCILED	YES	21.24	21.24	.00
86122	10/20/2006	DELL MARKETING LP	RECONCILED	YES	2,969.88	2,969.88	.00
86123	10/20/2006	DEPT OF ENVIRONMENTAL QUA	RECONCILED	YES	200.00	200.00	.00
86124	10/20/2006	EL HISPANIC NEWS	RECONCILED	YES	204.70	204.70	.00
86125	10/20/2006	EPSILON ENGINEERING INC	RECONCILED	YES	3,390.00	3,390.00	.00
86126	10/20/2006	FRONTIER GEOSCIENCES INC	RECONCILED	YES	1,916.00	1,916.00	.00
86127	10/20/2006	GALE GROUP	RECONCILED	YES	230.11	230.11	.00
86129	10/20/2006	GOLOVAN VOLODYMYR	RECONCILED	YES	120.00	120.00	.00
86130	10/20/2006	GRAINGER INC	RECONCILED	YES	592.76	592.76	.00
86131	10/20/2006	GRAYBAR	RECONCILED	YES	5,944.00	5,944.00	.00
86132	10/20/2006	H & S ENVIRONMENTAL LLC	RECONCILED	YES	89.94	89.94	.00
86133	10/20/2006	H.W. WILSON CO	RECONCILED	YES	167.00	167.00	.00
86135	10/20/2006	IKON OFFICE SOLUTIONS	RECONCILED	YES	133.26	133.26	.00
86136	10/20/2006	ITT FLYGT CORPORATION	RECONCILED	YES	2,473.07	2,473.07	.00
86137	10/20/2006	JACK RAWLINGS	RECONCILED	YES	115.00	115.00	.00
86138	10/20/2006	JAY WOODS	RECONCILED	YES	20.00	20.00	.00
86139	10/20/2006	JMS ENGINEERING	RECONCILED	YES	805.00	805.00	.00
86140	10/20/2006	JUNE WOODCOCK	RECONCILED	YES	14.00	14.00	.00
86141	10/20/2006	KENNEDY JENKS CONSULT INC	RECONCILED	YES	1,458.00	1,458.00	.00
86143	10/20/2006	KJM PROGRAM & CONSTRUCTIO	RECONCILED	YES	11,210.46	11,210.46	.00
86145	10/20/2006	LES SCHWAB TIRE CENTER	RECONCILED	YES	241.42	241.42	.00
86146	10/20/2006	M & M AUTO WRECKING INC	RECONCILED	YES	280.00	280.00	.00
86147	10/20/2006	MARION COUNTY CLERK	RECONCILED	YES	48.00	48.00	.00
86148	10/20/2006	MARSHALL CAVENDISH CORP	RECONCILED	YES	317.56	317.56	.00
86149	10/20/2006	PETROCARD	RECONCILED	YES	650.23	650.23	.00
86150	10/20/2006	MICHAEL DESANTIS	RECONCILED	YES	5.00	5.00	.00
86151	10/20/2006	MOLALLA COMMUNICATIONS	RECONCILED	YES	301.68	301.68	.00
86152	10/20/2006	MONIQUE HULLING-ADAMS	RECONCILED	YES	20.00	20.00	.00
86153	10/20/2006	MORGAN REYNOLDS INC	RECONCILED	YES	126.00	126.00	.00

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86154	10/20/2006	MSI GROUP INC	RECONCILED	YES	400.00	400.00	.00
86155	10/20/2006	NATIONAL WATERWORKS INC	RECONCILED	YES	127.38	127.38	.00
86156	10/20/2006	NEXTEL COMMUNICATIONS	RECONCILED	YES	1,182.89	1,182.89	.00
86157	10/20/2006	NORTHSTAR CHEMICAL INC	RECONCILED	YES	3,620.95	3,620.95	.00
86158	10/20/2006	OFFICE DEPOT	RECONCILED	YES	113.15	113.15	.00
86159	10/20/2006	ONE CALL CONCEPTS INC	RECONCILED	YES	113.40	113.40	.00
86160	10/20/2006	OR DEPT OF TRANSPORTATION	RECONCILED	YES	243.75	243.75	.00
86161	10/20/2006	PRIMA	RECONCILED	YES	310.00	310.00	.00
86162	10/20/2006	RECORDED BOOKS INC	RECONCILED	YES	29.25	29.25	.00
86163	10/20/2006	REGENT BOOK COMPANY	RECONCILED	YES	13.17	13.17	.00
86164	10/20/2006	SIEMENS WATER TECH CORP	RECONCILED	YES	588.00	588.00	.00
86166	10/20/2006	SPRINT (AIRLINK)	RECONCILED	YES	137.18	137.18	.00
86167	10/20/2006	TESTAMERICA ANALYTICAL TE	RECONCILED	YES	256.50	256.50	.00
86168	10/20/2006	VERIZON WIRELESS	RECONCILED	YES	80.45	80.45	.00
86169	10/20/2006	WESCO DISTRIBUTION INC	RECONCILED	YES	495.00	495.00	.00
86170	10/20/2006	WEST CIRCLE BOOKS	RECONCILED	YES	259.66	259.66	.00
86171	10/20/2006	WOODBURN INDEPENDENT	RECONCILED	YES	395.62	395.62	.00
86172	10/20/2006	YES GRAPHICS	RECONCILED	YES	3,245.11	3,245.11	.00
86173	10/31/2006	OR DEPT OF REVENUE	RECONCILED	YES	75.14	75.14	.00
86174	10/31/2006	IRS	RECONCILED	YES	57.95	57.95	.00
86175	10/31/2006	VALLEY MAILING SERVICE IN	RECONCILED	YES	463.50	463.50	.00
86176	10/27/2006	A & A PEST CONTROL INC	RECONCILED	YES	182.50	182.50	.00
86177	10/27/2006	A-1 COUPLING	RECONCILED	YES	105.63	105.63	.00
86178	10/27/2006	AMER PUBLIC WORKS ASSN	RECONCILED	YES	150.00	150.00	.00
86186	10/27/2006	ARAMARK UNIFORM SERVICE I	RECONCILED	YES	1,276.76	1,276.76	.00
86188	10/27/2006	AUTO ADDITIONS INC	RECONCILED	YES	91.40	91.40	.00
86189	10/27/2006	AWARDS AND ATHLETICS	RECONCILED	YES	2,425.70	2,425.70	.00
86190	10/27/2006	BATTERIES NORTHWEST	RECONCILED	YES	184.65	184.65	.00
86192	10/27/2006	BEULAH JORDAN	RECONCILED	YES	31.00	31.00	.00
86193	10/27/2006	BI-MART CORPORATION	RECONCILED	YES	591.19	591.19	.00
86196	10/27/2006	CARLETON HART ARCHITECTUR	RECONCILED	YES	1,200.00	1,200.00	.00
86199	10/27/2006	CASCADE COLUMBIA DIST CO	RECONCILED	YES	4,678.00	4,678.00	.00
86200	10/27/2006	CASCADE POOLS	RECONCILED	YES	84.15	84.15	.00
86203	10/27/2006	CH2M-HILL INC	RECONCILED	YES	3,512.50	3,512.50	.00
86208	10/27/2006	COASTWIDE LABORATORIES	RECONCILED	YES	372.77	372.77	.00
86212	10/27/2006	CONSOLIDATED SUPPLY CO	RECONCILED	YES	129.17	129.17	.00
86215	10/27/2006	DAVISON AUTO PARTS	RECONCILED	YES	710.25	710.25	.00
86220	10/27/2006	DP NORTHWEST INC	RECONCILED	YES	440.00	440.00	.00
86224	10/27/2006	ERNIE GRAHAM OIL INC	RECONCILED	YES	949.48	949.48	.00
86227	10/27/2006	FISHER'S SUPPLY INC	RECONCILED	YES	1,155.91	1,155.91	.00
86232	10/27/2006	GALE GROUP	RECONCILED	YES	42.68	42.68	.00
86234	10/27/2006	GEENGINEERS INC	RECONCILED	YES	2,703.85	2,703.85	.00
86237	10/27/2006	HECKMAN/ICI-WA	RECONCILED	YES	242.39	242.39	.00
86242	10/27/2006	INDUSTRIAL SUPPLY CO	RECONCILED	YES	999.20	999.20	.00
86243	10/27/2006	INTERSTATE AUTO PARTS WHS	RECONCILED	YES	28.22	28.22	.00
86244	10/27/2006	IRS ENVIRONMENTAL OF PORT	RECONCILED	YES	35.00	35.00	.00
86260	10/27/2006	MARY TENNANT	RECONCILED	YES	164.70	164.70	.00
86271	10/27/2006	NORTHSTAR CHEMICAL INC	RECONCILED	YES	384.10	384.10	.00
86277	10/27/2006	OR DEPT OF CONSUMER & BUS	RECONCILED	YES	188.48	188.48	.00
86284	10/27/2006	PETROCARD	RECONCILED	YES	3,023.65	3,023.65	.00
86292	10/27/2006	R.B. & G. CONSTRUCTION, LL	RECONCILED	YES	452,605.12	452,605.12	.00
86304	10/27/2006	STEVEN PATTERSON	RECONCILED	YES	96.95	96.95	.00
86313	10/27/2006	TRAFFIC SAFETY SUPPLY CO	RECONCILED	YES	265.43	265.43	.00

WOODBURN LIVE  
DATE 11/08/06  
TIME 10:36:16

C I T Y O F W O O D B U R N

CHECK REGISTER

PAGE 5  
AP0460  
VEEOT

CHECK #	CHECK DATE	PAYEE NAME	STATUS	UPDATED	CHECK AMOUNT	RECONCILED AMT	DIFFERENCE
86329	10/27/2006	YES GRAPHICS	RECONCILED	YES	4,007.00	4,007.00	.00
BANK AP TOTAL:		212 CHECKS			771,070.02	771,070.02	.00

RECONCILED . . . . .	212	CHECKS	771,070.02
NOT RECONCILED . . . . .		CHECKS	.00
VOIDED . . . . .		CHECKS	.00
UPDATED . . . . .	212	CHECKS	771,070.02
NOT UPDATED . . . . .		CHECKS	.00

REGIS PUBLIC SAFETY SYSTEM  
INCIDENT ANALYSIS REPORT - TOTALS

NORCOM Communications  
DATE 11/08/2006  
TIME 13:39:10

TOTAL INCIDENTS FOR TYPE	UNC E UNC	:	2
TOTAL INCIDENTS FOR TYPE	BLED E BLED	:	1
TOTAL INCIDENTS FOR TYPE	DIAB E DIAB	:	1
TOTAL INCIDENTS FOR TYPE	SICK E SICK	:	6
TOTAL INCIDENTS FOR TYPE	ALM F FIRE ALARM:	:	1
TOTAL INCIDENTS FOR TYPE	MVA F MVA	:	5
TOTAL INCIDENTS FOR TYPE	COMM F COMM FIRE:	:	1
TOTAL INCIDENTS FOR TYPE	MISC F MISC	:	2
TOTAL INCIDENTS FOR TYPE	STRC F struc Fire:	:	1
TOTAL INCIDENTS FOR TYPE	AOA F AOA	:	36
TOTAL INCIDENTS FOR TYPE	ATL P ATL NO CR	:	52
TOTAL INCIDENTS FOR TYPE	BAR P BAR	:	6
TOTAL INCIDENTS FOR TYPE	DOA P DOA	:	1
TOTAL INCIDENTS FOR TYPE	LIQ P LIQ	:	2
TOTAL INCIDENTS FOR TYPE	MVA P MVA	:	52
TOTAL INCIDENTS FOR TYPE	ORD P ORD	:	39
TOTAL INCIDENTS FOR TYPE	RAW P RAW	:	8
TOTAL INCIDENTS FOR TYPE	ROB P ROB	:	1
TOTAL INCIDENTS FOR TYPE	SEX P SEX	:	2
TOTAL INCIDENTS FOR TYPE	TRF P TRF	:	313
TOTAL INCIDENTS FOR TYPE	ABAN P ABAN	:	3
TOTAL INCIDENTS FOR TYPE	ABAT P ABAT	:	18
TOTAL INCIDENTS FOR TYPE	ABUS P ABUSE	:	3
TOTAL INCIDENTS FOR TYPE	ALRM P ALRM	:	90
TOTAL INCIDENTS FOR TYPE	ANIM P ANIM	:	36
TOTAL INCIDENTS FOR TYPE	AREA P AREA	:	31
TOTAL INCIDENTS FOR TYPE	ASLT P ASLT	:	7
TOTAL INCIDENTS FOR TYPE	BCHK P BCHK	:	1
TOTAL INCIDENTS FOR TYPE	BURG P BURG	:	13
TOTAL INCIDENTS FOR TYPE	CIVL P CIVL	:	5
TOTAL INCIDENTS FOR TYPE	DISC P DISC	:	4
TOTAL INCIDENTS FOR TYPE	DIST P DIST	:	33
TOTAL INCIDENTS FOR TYPE	DRNK P DRNK	:	4
TOTAL INCIDENTS FOR TYPE	DRUG P DRUG	:	12
TOTAL INCIDENTS FOR TYPE	FAMD P FAMD	:	5
TOTAL INCIDENTS FOR TYPE	FGHT P FGHT	:	11
TOTAL INCIDENTS FOR TYPE	FOOT P FOOT	:	13
TOTAL INCIDENTS FOR TYPE	FRAD P FRAD	:	9
TOTAL INCIDENTS FOR TYPE	F911 P F911	:	17
TOTAL INCIDENTS FOR TYPE	HARS P HARS	:	19
TOTAL INCIDENTS FOR TYPE	INFO P INFO	NO CR:	8
TOTAL INCIDENTS FOR TYPE	IPRM P IPRM	:	1
TOTAL INCIDENTS FOR TYPE	MGUN P MGUN	:	1
TOTAL INCIDENTS FOR TYPE	MISC P MISC	:	9
TOTAL INCIDENTS FOR TYPE	MISS P MISS	:	1
TOTAL INCIDENTS FOR TYPE	NOIS P NOIS	:	20
TOTAL INCIDENTS FOR TYPE	PRKV P PRKV	:	19
TOTAL INCIDENTS FOR TYPE	PROP P PROP	:	29
TOTAL INCIDENTS FOR TYPE	PROW P PROW	:	2
TOTAL INCIDENTS FOR TYPE	PUBL P PUBL	:	166
TOTAL INCIDENTS FOR TYPE	RAPE P RAPE	:	2
TOTAL INCIDENTS FOR TYPE	RSTR P RSTR	:	1
TOTAL INCIDENTS FOR TYPE	SHOT P SHOTFIRED:	:	1
TOTAL INCIDENTS FOR TYPE	SUBP P SUBP	:	2
TOTAL INCIDENTS FOR TYPE	SUSP P SUSP	:	204

A E G I S P U B L I C S A F E T Y S Y S T E M  
INCIDENT ANALYSIS REPORT - TOTALS

NORCOM Communications  
DATE 11/08/2006  
TIME 13:39:10

TOTAL INCIDENTS FOR TYPE SVEH P SVEH	: 16
TOTAL INCIDENTS FOR TYPE THFT P THFT	: 51
TOTAL INCIDENTS FOR TYPE TRES P TRES	: 20
TOTAL INCIDENTS FOR TYPE TRFA P TRFA	: 16
TOTAL INCIDENTS FOR TYPE VAND P VAND	: 63
TOTAL INCIDENTS FOR TYPE VOID P VOID	: 23
TOTAL INCIDENTS FOR TYPE WELF P WELF	: 21
TOTAL INCIDENTS FOR TYPE WRNT P WRNT	: 23

TOTALS FOR OR0240500: 1,565

GRAND TOTAL: 1,565



MONTHLY CRIMINAL OFFENSES FOR JANUARY THRU OCTOBER 2006  
RESULTS FOR ALL OFFENSES

Woodburn Police Dept.  
DATE: 11/08/2006  
TIME: 13:36:34  
OR#: CR0240500 WPD  
DATE USED: CASE REPORTED DATE

CHARGE DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	TOTAL
AGGRAVATED ASSAULT	2	2	1	1	4	4	2	1	1	2	20
ANIMAL ORDINANCES	4	6	2	4	2	0	2	2	0	1	23
ARSON	0	0	0	0	0	0	0	1	2	0	3
ASSAULT SIMPLE	14	18	22	17	9	22	20	10	14	12	158
BRIEBERY	0	0	0	0	0	0	0	0	0	0	1
BURGLARY - BUSINESS	8	5	7	3	4	1	1	0	1	2	32
BURGLARY - OTHER STRUCTURE	3	3	3	5	3	4	2	0	1	6	30
BURGLARY - RESIDENCE	3	1	9	9	9	3	3	4	6	8	55
CHILD NEGLECT	1	1	1	4	1	0	0	0	0	1	8
CITY ORDINANCE	2	2	1	1	1	1	1	1	3	2	15
CRIME DAMAGE-NO VANDALISM OR ARSON	38	22	38	34	29	17	10	7	13	12	220
CURFEW	0	2	0	0	1	0	1	0	3	3	10
CUSTODIAL INTERFERENCE	0	1	0	0	0	1	0	0	1	0	3
CUSTODY - DETOX	2	0	3	2	3	1	1	3	2	1	18
CUSTODY - MENTAL	2	0	2	0	1	1	2	1	0	0	9
CUSTODY - PROTECTIVE	0	1	0	1	0	1	1	1	0	0	5
DISORDERLY CONDUCT	1	7	6	5	5	7	7	6	7	7	58
DRINKING IN PUBLIC	0	0	0	0	1	0	0	0	0	0	1
DRIVING UNDER INFLUENCE	12	7	15	15	12	12	24	19	8	9	133
DRUG LAW VIOLATIONS	15	14	32	25	15	21	18	36	16	26	218
DWS/REVOKED - FELONY	0	1	0	0	0	0	0	0	0	0	1
DWS/REVOKED-MISDEMEANOR	6	6	7	2	2	5	6	5	2	2	43
ELUDE	4	0	0	0	1	0	2	1	2	2	12
EMBEZZLEMENT	0	0	0	0	0	0	0	1	0	0	1
ESCAPE FROM YOUR CUSTODY	0	0	0	0	0	0	1	0	0	0	1
FAIL TO DISPLAY OPERATORS LICENSE	6	9	5	2	7	7	5	3	6	4	54
FAMILY-OTHER	0	0	0	0	0	0	1	2	0	1	4
FORCIBLE RAPE	1	0	2	3	1	1	2	0	0	3	13
FORGERY/COUNTERFEITING	7	5	12	5	6	4	1	4	3	6	53
FRAUD - ACCOUNT CLOSED CHECK	0	0	0	0	0	1	0	0	0	0	1
FRAUD - BY DECEPTION/FALSE PRETENSES	2	0	0	0	0	0	1	0	0	1	4
FRAUD - CREDIT CARD/AUTOMATIC TELLER MACHINE	4	2	3	2	2	3	1	5	2	1	25
FRAUD - IMPERSONATION	3	5	3	0	1	0	1	3	1	2	19
FRAUD - NOT SUFFICIENT FUNDS CHECK	0	0	1	0	0	0	0	0	0	0	1
FRAUD - OF SERVICES/FALSE PRETENSES	1	0	1	1	0	0	0	0	0	1	4
FRAUD-OTHER	0	0	0	0	0	0	1	0	0	0	1
FUGITIVE ARREST FOR ANOTHER AGENCY	42	36	42	39	35	40	31	37	38	27	367
FURNISHING	0	1	1	1	1	0	2	0	2	2	10
GARBAGE LITTERING	0	0	0	1	1	1	0	0	3	0	6
HIT AND RUN FELONY	1	0	0	2	2	2	0	0	0	0	11
ILLEGAL ALIEN - INS HOLD	17	15	9	16	11	14	15	17	10	11	135
INTIMIDATION /OTHER CRIMINAL THREAT	0	0	0	0	1	1	0	0	0	0	2
KIDNAP - FOR ADDITIONAL CRIMINAL PURPOSE	9	0	1	4	4	2	1	0	3	1	25
LICENSING ORDINANCES	0	0	2	0	0	3	0	1	0	1	4
MINOR IN POSSESSION	0	0	4	3	0	5	3	0	4	5	27
MINOR ON PREMISES	0	0	0	1	0	0	0	0	0	0	1
MISCELLANEOUS	6	12	8	8	9	11	5	6	5	1	71
MOTOR VEHICLE THEFT	10	8	13	3	9	6	9	8	9	13	86
NEGLIGENT HOMICIDE - TRAFFIC	0	0	0	0	1	0	0	0	1	0	2
OTHER	15	16	20	18	8	5	14	8	13	6	123

Woodburn Police Dept.  
DATE: 11/08/2006  
TIME: 13:36:34  
ORI#: CR0240500 WFD  
DATE USED: CASE REPORTED DATE

MONTHLY CRIMINAL OFFENSES FOR JANUARY THRU OCTOBER 2006  
RESULTS FOR ALL OFFENSES

CHARGE DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	TOTAL
PROPERTY - FOUND LOST MISLAID	25	19	30	27	45	22	29	36	21	17	271
PROPERTY RECOVER FOR OTHER AGENCY	2	0	1	0	0	0	1	0	0	0	4
PROSTITUTION - ENGAGE IN	0	0	0	0	0	1	1	1	1	0	3
PUBLIC HEALTH AND SAFETY ORDINANCES	15	19	18	17	23	22	46	8	8	2	178
RECKLESS DRIVING	2	0	0	0	5	0	2	2	2	2	15
ROBBERY - BUSINESS	0	0	1	0	0	0	0	1	1	0	3
ROBBERY - HIGHWAY	0	0	0	1	1	0	0	0	0	0	2
ROBBERY - OTHER	0	0	2	0	0	2	0	4	1	1	10
RUNAWAY	5	13	7	10	4	4	7	4	4	7	65
SEX CRIME - CONTRIBUTE TO SEX DELINQUENCY	0	0	2	1	2	1	3	1	0	1	13
SEX CRIME - EXPOSER	0	0	0	0	1	0	0	0	0	0	2
SEX CRIME - FORCIBLE SODOMY	0	0	1	0	0	0	0	0	0	0	1
SEX CRIME - MOLEST (PHYSICAL)	3	6	2	4	6	0	3	1	3	1	29
SEX CRIME - NON FORCE SODOMY	0	0	0	0	1	0	0	0	1	0	2
SEX CRIME - NON-FORCE RAPE	2	0	0	1	0	0	0	0	0	0	3
SEX CRIME - OBSCENE PHONE CALL	1	1	0	1	0	0	0	0	0	0	2
SEX CRIME - OTHER	0	0	1	0	1	0	0	0	0	0	2
SEX CRIME - PORNOGRAPHY/OBSCENE MATERIAL	0	0	0	0	0	1	0	0	0	0	1
SEX CRIME - SEXUAL ASSAULT WITH AN OBJECT	0	0	0	0	1	0	0	0	0	0	1
SEX CRIME - STALKER	0	0	0	1	0	0	0	0	0	0	2
STOLEN PROPERTY - RECEIVING, BUYING, POSSESSING	2	1	3	3	1	1	1	0	2	4	18
SUICIDE	0	0	0	0	1	0	0	0	0	0	1
THEFT - BICYCLE	1	3	2	3	4	1	5	10	6	5	40
THEFT - BUILDING	2	3	3	1	1	2	1	0	3	4	20
THEFT - FROM MOTOR VEHICLE	46	57	41	42	28	21	12	4	16	15	282
THEFT - MOTOR VEHICLE PARTS/ACCESSORIES	23	14	14	15	16	6	4	3	3	8	106
THEFT - OTHER	8	11	14	16	9	12	25	13	8	13	129
THEFT - PICKPOCKET	0	0	1	0	0	1	1	0	0	0	3
THEFT - PURSE SNATCH	1	0	0	0	0	3	0	0	0	0	4
THEFT - SHOPLIFT	7	3	3	3	7	6	7	7	6	3	52
TRAFFIC ORDINANCES	0	1	4	5	1	0	1	0	0	0	12
TRAFPPIC VIOLATIONS	13	15	14	3	16	13	28	13	12	13	140
TRESPASS	7	4	9	10	11	8	7	5	8	6	75
VANDALISM	49	41	48	44	34	34	36	32	23	58	399
VEHICLE RECOVERED FOR OTHER AGENCY	4	2	3	4	3	0	1	6	5	0	28
WARRANT ARREST FOR OUR AGENCY	0	0	2	0	3	0	2	2	0	0	9
WEAPON - CARRY CONCEALED	2	1	1	4	2	1	2	1	1	1	16
WEAPON - EX FELON IN POSSESSION	0	0	1	0	0	0	0	0	0	0	1
WEAPON - POSSESS ILLEGAL	0	0	2	1	2	0	1	0	0	1	7
ZONING ORDINANCE	2	4	7	4	2	3	2	3	1	0	28
TOTAL:	463	435	512	459	433	372	426	351	318	348	4117

2006 TOTAL:	463	435	512	459	433	372	426	351	318	348	0	0	4117
2005 TOTAL:	432	382	377	367	529	484	431	426	375	356	0	0	4159
2004 TOTAL:	541	543	575	495	495	445	359	409	396	340	0	0	4598

Woodburn Police Dept.  
DATE: 11/08/2006  
TIME: 13:37:14  
ORI#: OR0240500 WPD

MONTHLY ARRESTS BY OFFENSE FOR JANUARY THRU OCTOBER 2006  
RESULTS FOR ALL CHARGES

PAGE 1  
PL6850  
LINDAEU

CHARGE DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	TOTAL
AGGRAVATED ASSAULT	3	1	5	0	1	5	3	4	1	1	24
AGGRAVATED MURDER	0	0	0	0	0	0	0	0	0	0	0
ANIMAL ORDINANCES	0	1	0	0	0	0	0	0	0	1	2
ARSON	0	0	0	0	0	0	0	0	0	0	0
ASSAULT SIMPLE	15	11	22	16	6	18	19	9	11	8	135
ATTEMPTED MURDER	0	0	0	0	0	0	0	0	0	0	0
BOMB THREAT	0	0	0	0	0	0	0	0	0	0	0
BRIEBRY	0	0	0	0	0	0	0	0	0	0	0
BURGLARY - BUSINESS	0	0	0	0	2	2	2	0	0	0	6
BURGLARY - OTHER STRUCTURE	0	1	0	3	0	0	0	0	0	0	4
BURGLARY - RESIDENCE	3	0	0	4	0	1	0	0	1	1	10
CHILD ABDANDONMENT	0	0	0	0	0	0	0	0	0	0	0
CHILD NEGLECT	1	0	1	3	1	0	0	0	0	0	6
CITY ORDINANCE	0	0	1	0	0	1	0	0	0	2	4
CRIME DAMAGE-NO VANDALISM OR ARSON	1	0	2	4	1	3	6	3	0	1	21
CURFEW	0	2	0	0	1	0	1	0	3	6	13
CUSTODIAL INTERFERENCE	0	1	0	0	0	1	0	0	0	1	3
CUSTODY - DETOX	2	0	3	2	3	3	1	3	2	1	20
CUSTODY - MENTAL	2	0	2	0	1	1	2	1	0	0	9
CUSTODY - PROTECTIVE	0	1	0	5	0	1	3	1	0	2	13
DISORDERLY CONDUCT	2	7	12	10	6	14	16	8	9	9	93
DOCUMENTATION	0	0	0	0	0	0	0	0	0	0	0
DRINKING IN PUBLIC	0	0	0	0	2	0	0	0	0	0	2
DRIVING UNDER INFLUENCE	12	7	15	15	12	11	24	19	8	9	132
DRUG LAW VIOLATIONS	16	16	44	25	23	26	22	48	17	28	265
DRUG PARAPHERNALIA	0	0	0	0	0	0	0	0	0	0	0
DWS/REVOKED - FELONY	8	1	0	0	0	0	0	0	0	0	1
DWS/REVOKED-MISDEMEANOR	0	6	7	2	2	4	6	4	2	3	44
ELUDE	5	0	0	0	1	0	2	1	2	1	12
EMBEZZLEMENT	0	0	0	0	0	0	0	0	0	0	0
ESCAPE FROM YOUR CUSTODY	0	0	0	1	1	0	1	0	0	0	3
EXTORTION/BLACKMAIL	0	0	0	0	0	0	0	0	0	0	0
FAIL TO DISPLAY OPERATORS LICENSE	6	9	5	3	7	8	5	3	8	4	58
FAMILY-OTHER	0	0	0	0	0	1	3	1	0	1	6
FORCIBLE RAPE	0	0	0	0	0	1	1	0	0	0	2
FORGERY/COUNTERFEITING	0	1	6	3	7	4	0	2	1	2	26
FRAUD - ACCOUNT CLOSED CHECK	0	0	0	0	0	0	0	0	0	0	0
FRAUD - BY DECEPTION/FALSE PRETENSES	0	0	0	0	0	0	0	0	0	0	0
FRAUD - CREDIT CARD/AUTOMATIC TELLER MACHINE	0	1	0	0	0	0	1	0	0	1	3
FRAUD - IMPERSONATION	0	1	2	0	3	1	3	0	1	1	12
FRAUD - NOT SUFFICIENT FUNDS CHECK	0	0	0	0	0	0	0	0	0	0	0
FRAUD - OF SERVICES/FALSE PRETENSES	0	0	0	0	0	0	0	0	0	0	0
FRAUD - WIRE	0	0	0	0	0	0	0	0	0	0	0
FRAUD-OTHER	0	0	0	0	0	0	1	0	0	0	1
FUGITIVE ARREST FOR ANOTHER AGENCY	44	42	48	48	36	45	34	43	43	28	411
FURNISHING	0	1	1	2	1	0	0	0	3	2	12
GAMBLING - GAMES	0	0	0	0	0	0	0	0	0	0	0
GAMBLING - OTHER	0	0	0	0	0	0	0	0	0	0	0
GARBAGE LITTERING	0	0	0	2	1	1	0	0	3	0	7
HIT AND RUN FELONY	1	0	0	0	2	1	0	0	0	0	4
HIT AND RUN-MISDEMEANOR	5	1	2	3	1	2	1	4	2	2	23
ILLEGAL ALIEN - INS HOLD	0	0	0	0	0	1	0	0	0	0	1

PAGE 2  
PL6850  
LINDAEU

## TOTAL,

ORI#: OR0240500 WPD

CHARGE DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	TOTAL
INTIMIDATION /OTHER CRIMINAL THREAT	9	2	2	6	5	1	5	3	3	8	44
KIDNAP - FOR ADDITIONAL CRIMINAL PURPOSE	0	0	0	2	0	0	0	0	0	0	2
KIDNAP - FOR RANSOM	0	0	0	0	0	0	0	0	0	0	0
KIDNAP - HI-JACK,TERRORIST	0	0	0	0	0	0	0	0	0	0	0
KIDNAP - KIDNAP - HOSTAGE/SHIELD OR REMOVAL/DELAY WITNESS	0	0	0	0	0	0	0	0	0	0	0
LICENSING ORDINANCES	0	0	0	0	0	0	0	0	0	0	0
LIQUOR LAW-OTHER	0	0	0	0	0	0	0	0	0	0	0
LIQUOR LICENSE VIOLATIONS	0	0	0	0	0	0	0	0	0	0	0
MINOR IN POSSESSION	0	5	3	6	1	9	8	0	6	12	50
MINOR ON PREMISES	0	0	1	0	0	0	0	0	0	0	1
MISCELLANEOUS	0	0	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	2	1	6	0	4	0	2	3	0	0	18
NEGLECTIG HOMICIDE - TRAFFIC	0	0	0	0	1	0	0	0	0	0	1
NEGLECTIG MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0
NON CRIMINAL DOMESTIC DISTURBANCE	0	0	0	0	0	0	0	0	0	0	0
OTHER	9	14	14	15	7	8	13	6	10	8	104
PROPERTY - FOUND LOST MISLAID	0	0	0	0	0	0	0	0	0	0	0
PROPERTY RECOVER FOR OTHER AGENCY	1	0	1	0	0	0	0	0	0	0	2
PROSTITUTION - COMPEL	0	0	0	0	0	0	0	0	0	0	0
PROSTITUTION - ENGAGE IN	0	0	0	0	0	1	2	1	0	0	4
PROSTITUTION - PROMOTE	0	0	0	0	0	0	0	0	0	0	0
PUBLIC HEALTH AND SAFETY ORDINANCES	0	0	0	0	0	0	0	0	0	0	0
RECKLESS DRIVING	2	0	0	1	5	0	2	3	2	2	17
ROBBERY - BANK	0	0	0	0	0	0	0	0	0	0	0
ROBBERY - BUSINESS	0	0	0	0	0	0	0	1	0	0	1
ROBBERY - CAR JACKING	0	0	0	0	0	0	0	0	0	0	0
ROBBERY - CONV.STORE	0	0	0	0	0	0	0	0	0	0	0
ROBBERY - HIGHWAY	0	0	0	0	0	0	0	0	0	0	0
ROBBERY - OTHER	0	0	4	0	0	1	0	0	1	0	6
ROBBERY - RESIDENCE	0	0	0	0	0	0	0	0	0	0	0
ROBBERY - SERVICE STATION	0	0	0	0	0	0	0	0	0	0	0
ROBBERY - RUNAWAY	3	5	3	2	2	0	0	0	0	2	17
SEX CRIME - CONTRIBUTE TO SEX DELINQUENCY	0	0	0	0	0	1	2	1	0	0	4
SEX CRIME - EXPOSER	0	0	0	0	0	0	0	0	0	1	1
SEX CRIME - FORCIBLE SODOMY	0	0	0	0	0	1	0	0	0	0	1
SEX CRIME - INCEST	0	0	0	0	0	0	1	0	0	0	1
SEX CRIME - MOLEST (PHYSICAL)	0	1	2	1	1	2	2	1	0	0	10
SEX CRIME - NON FORCE SODOMY	0	0	0	0	0	1	0	0	0	1	2
SEX CRIME - NON-FORCE RAPE	0	1	0	0	0	0	0	0	0	0	1
SEX CRIME - OBSCENE PHONE CALL	0	0	0	0	0	0	0	0	0	0	0
SEX CRIME - OTHER	0	0	0	0	0	0	0	0	0	0	0
SEX CRIME - PORNOGRAPHY/OBSCENE MATERIAL	0	0	0	0	0	1	0	0	0	0	1
SEX CRIME - SEXUAL ASSAULT WITH AN OBJECT	0	2	0	0	0	0	0	0	0	0	2
SEX CRIME - STALKER	0	0	0	0	0	0	0	0	0	0	0
STOLEN PROPERTY - RECEIVING,BUYING,POSSESSING	1	1	2	3	1	1	1	1	2	5	18
SUICIDE	0	0	0	0	0	0	0	0	0	0	0
THEFT - BICYCLE	0	1	0	0	0	0	0	0	3	1	5
THEFT - BUILDING	0	0	0	4	0	1	0	0	0	0	5
THEFT - COIN OP MACHINE	0	0	0	0	0	0	0	0	0	0	0
THEFT - FROM MOTOR VEHICLE	1	2	2	0	1	1	1	0	0	1	9
THEFT - MOTOR VEHICLE PARTS/ACCESSORIES	0	0	1	0	0	0	0	0	0	0	2
THEFT - OTHER	0	2	3	5	1	2	2	0	2	1	18

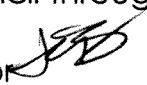
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MONTHLY ARRESTS BY OFFENSE FOR JANUARY THRU OCTOBER 2006  
 RESULTS FOR ALL CHARGES

CHARGE DESCRIPTION	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	TOTAL
THEFT - PICKPOCKET	0	0	0	0	0	0	0	0	0	0	0
THEFT - PURSE SNATCH	0	0	0	0	0	0	0	0	0	0	0
THEFT - SHOPLIFT	6	1	4	4	10	7	6	6	5	2	51
TRAFFIC ORDINANCES	0	0	0	2	0	0	0	0	0	0	2
TRAFFIC VIOLATIONS	34	50	74	32	39	21	49	34	26	33	392
TRESPASS	8	5	11	11	12	6	5	4	9	7	78
VANDALISM	9	11	2	2	7	1	3	4	3	34	76
VEHICLE RECOVERD FOR OTHER AGENCY	1	0	0	0	0	0	0	1	0	0	2
WARRANT ARREST FOR OUR AGENCY	0	2	0	0	2	0	2	2	0	0	8
WEAPON - CARRY CONCEALED	1	1	1	4	2	1	2	1	1	1	15
WEAPON - EX FELON IN POSSESSION	0	0	3	0	0	0	0	0	0	0	3
WEAPON - OTHER	0	0	0	0	0	0	0	0	0	0	0
WEAPON - POSSESS ILLEGAL	0	0	5	2	1	0	0	0	0	1	9
WEAPON - SHOOTING IN PROHIBITED AREA	0	0	0	0	0	0	0	0	0	0	0
WILLFUL MURDER	0	0	0	0	0	0	0	0	0	0	0
ZONING ORDINANCE	0	0	0	0	0	0	0	0	0	0	0
2006 TOTAL:	213	218	322	253	223	223	268	226	192	234	2372
2005 TOTAL:	129	149	144	234	241	231	237	250	206	187	2008
2004 TOTAL:	208	194	218	195	196	221	162	198	193	172	1957

November 13, 2006

TO: Honorable Mayor and City Council through City Administrator  
FROM: John C. Brown, City Administrator   
SUBJECT: **Amendments to Library and Recreation and Parks Ordinances**

**RECOMMENDATION:**

It is recommended the City Council adopt the attached ordinance, making revisions to:

1. Ordinance 2265, An Ordinance Creating a Library Board
2. Ordinance 2270, An Ordinance Creating a Recreation and Park Board;  
and
3. Ordinance 2060, An Ordinance Relating to the Use of Park Areas

**BACKGROUND:**

Ordinance 2265, Creating the Library Board and Defining its Duties and Responsibilities defines the relationship between the Library Director and that Board. Ordinance 2070, Creating the Recreation and Park Board and Defining its Duties and Responsibilities defines the relationship between the Recreation and Park Director and that Board. Both ordinances also dictate Board membership criteria. Ordinance 2060, relates to the use city parks and authorizes the Recreation and Parks Director to administer the ordinance.


**DISCUSSION:**

The Recreation and Parks and Library director positions are made obsolete by the consolidation of the two departments into the Community Services Department. Amendments to the attached ordinances replace either Recreation and Parks Director or Library Director with Community Services Director, as appropriate and wherever noted, for consistency with the organizational change. These changes occur in Sections 1, 5, 8, and 11 of Ordinances 2265 and 2270. Similar changes also occur in Sections 2, 5, and 9B of Ordinance 2060. A substantive change is recommended for your approval in

Agenda Item Review:

City Administrator 

City Attorney 

Finance 

Section 2 of Ordinances 2265 and 2270, in addition to the "housekeeping" amendments. That change reduces the term of service for the youth board member from two years to one year, and dictates that the appointment shall be made from students with Junior standing during their term of services. This change addresses the past five years experience with students serving on the city's various advisory bodies; that experience indicates those in their senior year have more difficulty fulfilling their board attendance requirements than they did in their junior year. The one-year term reduces the opportunity for this situation, and allows a greater number of students to participate in the local government advisory process. All student board member appointments have been Juniors as a matter of past practice. This choice was intended to help insure a higher maturity level among the students appointed to these positions, and to dovetail with civics coursework typically provided to Juniors and Seniors. Changes to Sections 2 proceduralize this past practice. An additional change is also recommended to Ordinance 2060. Section 5 allows the Director to establish administrative rules related to the conduct of persons using recreational facilities. The proposed amendment includes the Aquatic Center among the facilities named in this section, reflects past and current practice, and corrects an oversight.

Changes to the Library Ordinance were considered, and approved by the Library Board at its November 8, 2006 meeting. The Recreation and Parks Board did not consider changes to the Parks ordinances, as it does meet again until after the New Year.

**FINANCIAL IMPACT:**

None.

**COUNCIL BILL NO.**

**ORDINANCE NO.**

**AN ORDINANCE AMENDING ORDINANCES 2060, 2265 AND 2270 TO CONFORM TO THE CONSOLIDATION OF THE FORMER LIBRARY AND RECREATION AND PARKS DEPARTMENTS INTO THE COMMUNITY SERVICES DEPARTMENT.**

**WHEREAS**, Ordinance 2060, as presently written, relates to the use City parks and authorizes the Recreation and Parks Director to administer the ordinance; and

**WHEREAS**, Ordinance 2265, as presently written, creates the Library Board and defines the relationship between the Library Director and that Board; and

**WHEREAS**, Ordinance 2070, as presently written, creates the Recreation and Parks Board and defines the relationship between the Recreation and Parks Director and that Board; and

**WHEREAS**, the Recreation and Parks Director position and the Library Director position are made obsolete by the City's consolidation of the Recreation and Parks Department and the Library into the Community Services Department; and

**WHEREAS**, it is necessary for the City to make "housekeeping" amendments to these ordinances to conform to the consolidation; and

**WHEREAS**, in addition to the "housekeeping" amendments, Ordinances 2265 and 2270 are amended to include a substantive change reducing the term of the youth board member from two years to one year and requiring that the appointment be made from students with Junior standing during their term of service; and

**WHEREAS**, in addition to "housekeeping" amendments, Ordinance 2060 is amended to clarify that the Aquatic Center is one of the facilities for which the Department is empowered to adopt administrative rules; **NOW, THEREFORE**,

**THE CITY OF WOODBURN ORDAINS AS FOLLOWS:**

**Section 1.** Section 2 (3) of Ordinance 2060 is hereby amended to read as follows:

- (3) Director. The person hired by the City of Woodburn who is in charge of the Community Services Department of the City of Woodburn or his designee.



**Section 2.** Section 2 (5) of Ordinance 2060 is hereby amended to read as follows:

- (5) Park Employee. Any employee of the City of Woodburn Community Services Department.

**Section 3.** Section 5 of Ordinance 2060 is hereby amended to read as follows:

Section 5. Rules of Conduct. The Community Services Department may adopt administrative rules for the conduct of persons participating in City Programs in the park areas, the Aquatic Center, or the Community Center. All persons participating in City Programs shall be registered. The Rules of Conduct shall be administered by the Director, or a park employee.

**Section 4.** The first paragraph of Section 9B of Ordinance 2060 is hereby amended to read as follows:

Section 9B. In addition to other measures provided for violation of this Ordinance, or any of the laws of the State of Oregon, any peace officer, as defined by ORS 133.005(3), as amended, or any City of Woodburn park or parks maintenance official or employee designated by the City Administrator, may exclude any person who violates any provision of this Ordinance, any City ordinance, any of the laws of the State of Oregon, or any rule or regulation duly made and issued by the Community Services Department or the City Council from any City park for a period of not more than 30 days.

**Section 5.** Section 1 of Ordinance 2265 is hereby amended to read as follows:

Section 1. Purpose. The Woodburn Public Library Board is hereby created to advise and make recommendations to the Community Services Director and the Mayor and City Council, on all matters related to the management of the library and rules and regulations governing the use of the library.

**Section 6.** Section 2 of Ordinance 2265 is hereby amended to read as follows:

Section 2. Board Membership. The Board shall consist of seven (7) members, appointed by the Mayor with the approval of the City Council, and shall be responsible to the Mayor and City Council. Six (6) members shall be appointed from resident voters of the City or of the urban growth boundary. The seventh member shall be appointed from the student body

of Woodburn High School and need not be a resident voter. Members shall possess a background and interest in library science and programs, library management and operations, or literacy. Members shall serve without pay. Terms of office, excepting that of the member appointed from the student body from Woodburn High School, shall be four (4) years from the date of appointment and staggered so three positions will expire every two years. The term of office for the member appointed from Woodburn High School shall be one (1) year from the date of appointment, which shall be in August. All other appointments shall be made annually, in December, or upon the expiration or other termination of the member's term of office. Each member of the Committee serves at the pleasure of the Mayor and City Council and may be removed prior to expiration of their terms without cause or hearing. Members may be removed by the Mayor pursuant to City resolution. In addition to the appointed members, the Mayor or the Mayor's representative and the Director will serve as ex-officio members.

**Section 7.** Section 5 of Ordinance 2265 is hereby amended to read as follows:

Section 5. Board Responsibilities. The Library Board shall have the responsibility for advising and making recommendations to the Community Services Director and to the Mayor and Council, on all matters pertaining to the planning, acquisition, development and management of the library.

**Section 8.** Section 8 of Ordinance 2265 is hereby amended to read as follows:

Section 8. Supervision of Director. The City Administrator shall have the responsibility for the hiring, termination, discipline and any other personnel actions affecting the Community Services Director. The Board shall act in an advisory capacity in the selection, discipline, or termination of the Director.

**Section 9.** Section 11 of Ordinance 2265 is hereby amended to read as follows:

Section 11. Annual Reports. The Library Board shall make a full and complete annual report to the City Council and make such other reports as may be required by the Mayor and Council. The Community Services Director shall be responsible for the preparation of the report with Board input.

**Section 10.** Section 1 of Ordinance 2270 is hereby amended to read as follows:

Section 1. Purpose. The Woodburn Recreation and Park Board is hereby created to advise and make recommendations to the Community Services Director and, when appropriate, the Mayor and City Council, on all matters related to the development and management of parks, recreation facilities and a program of leisure and recreational services in the City of Woodburn, and to formulate and adopt rules and regulations governing the use of those facilities.

**Section 11.** Section 2 of Ordinance 2270 is hereby amended to read as follows:

Section 2. Board Membership. The Board shall consist of seven (7) members, appointed by the Mayor with the approval of the City Council, and shall be responsible to the Mayor and City Council. Six (6) members shall be appointed from resident voters of the City or of the urban growth boundary. The seventh member shall be appointed from the student body of Woodburn High School and need not be a resident voter. Members shall possess a background and interest in library science and programs, library management and operations, or literacy. Members shall serve without pay. Terms of office, excepting that of the member appointed from the student body from Woodburn High School, shall be four (4) years from the date of appointment and staggered so three positions will expire every two years. The term of office for the member appointed from Woodburn High School shall be one (1) year from the date of appointment, which shall be in August. All other appointments shall be made annually, in December, or upon the expiration or other termination of the member's term of office. Each member of the Committee serves at the pleasure of the Mayor and City Council and may be removed prior to expiration of their terms without cause or hearing. Members may be removed by the Mayor pursuant to City resolution. In addition to the appointed members, the Mayor or the Mayor's representative and the Director will serve as ex-officio members.

Purpose. The Woodburn Recreation and Park Board is hereby created to advise and make recommendations to the Community Services Director and, when appropriate, the Mayor and City Council, on all matters related to the development and management of parks, recreation facilities and a program of leisure and recreational services in the City of Woodburn, and to formulate and adopt rules and regulations governing the use of those facilities.

**Section 12.** Section 5 of Ordinance 2270 is hereby amended to read as follows:

Section 5. Board Responsibilities. The Library Board shall have the responsibility for advising and making recommendations to the Community Services Director and to the Mayor and Council, on all matters pertaining to the planning, acquisition, development and management of the library.

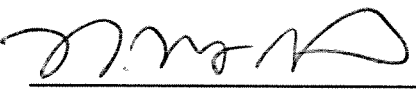
**Section 13.** Section 8 of Ordinance 2270 is hereby amended to read as follows:

Section 8. Supervision of Director. The City Administrator shall have the responsibility for the hiring, termination, discipline and any other personnel actions affecting the Community Services Director. The Board shall act in an advisory capacity in the selection, discipline, or termination of the Director.

**Section 14.** Section 11 of Ordinance 2270 is hereby amended to read as follows:

Section 11. Annual Reports. The Library Board shall make a full and complete annual report to the City Council and make such other reports as may be required by the Mayor and Council. The Community Services Director shall be responsible for the preparation of the report with Board input.

**Section 15.** This ordinance is effective on January 1, 2007.

Approved as to form:  11/8/2006  
City Attorney Date

Approved: \_\_\_\_\_  
Kathryn Figley, Mayor

Passed by the Council \_\_\_\_\_

Submitted to the Mayor \_\_\_\_\_

Approved by the Mayor \_\_\_\_\_

Filed in the Office of the Recorder \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Mary Tennant City Recorder  
City of Woodburn, Oregon

November 13, 2006

TO: Honorable Mayor and City Council through City Administrator  
FROM: John C. Brown, City Administrator *JB*  
SUBJECT: **Human Rights Commission Ordinance**

**RECOMMENDATION:**

It is recommended the City Council adopt the attached ordinance, repealing Ordinance 2113, which created the Human Rights Commission.

**BACKGROUND:**

The Human Rights Commission (Commission) was established, by ordinance, in 1993 as a police review board. The group's mission was subsequently amended, and its role changed to one of recognizing individuals and groups for their contributions to ideals of *"fostering mutual understanding and respect, and to protect the human rights of all persons in the City of Woodburn regardless of their race, gender, age, religion, or national origin."* The Commission had nine members, five constituted a quorum for meetings. The Commission met quarterly and received support from the Police Chief and his staff.

The Commission last met in November 2001. It lost members in the previous year, and despite efforts on the then-mayor's part replacements were not found. Because of attrition, the Commission lacked sufficient members to obtain a quorum and ceased to meet. Effort was made in early 2002 to combine remaining Commission members with the City's Livability Task Force. The merger did not occur due to perceived differences in mission, and the Commission has been defunct since then. No public requests to reactivate the group were received in the past five years, and only one piece of correspondence, a citizen complaint, was directed to the group's attention. The Police Department investigated that complaint, which was retracted by the complainant during the investigation.

Agenda Item Review:

City Administrator *JB*

City Attorney *MJS*

Finance *Ben*

**DISCUSSION:**

Although the Commission no longer exists, its enabling ordinance remains on the books and suggests the advisory body should be functioning. Inasmuch as there was insufficient public interest to reconstitute the group, and because the community has not required its services for a prolonged period, it appears appropriate to rescind Ordinance 2213, and formally eliminate the Commission. Should circumstances dictate that the Commission, or some group like it be reformed for some special purpose, your Council can always exercise that option in the future.

**FINANCIAL IMPACT:**

None.

**COUNCIL BILL NO.**

**ORDINANCE NO.**

**AN ORDINANCE REPEALING ORDINANCE 2113.**

**WHEREAS**, in 1983 the City Council adopted Ordinance 1865, which created the Human Rights Commission; and

**WHEREAS**, Ordinance 1865 was subsequently superceded by Ordinance 2113; and

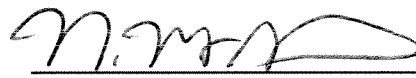
**WHEREAS**, replacements for departing members could not be found, a quorum of the group did not exist so meetings could be conducted, and the Human Rights Commission ceased to function in November 2001; and

**WHEREAS**, there has been no public interest shown in reconstituting the Commission during the past five years, nor has the Public required its services;  
**NOW, THEREFORE,**

**THE CITY OF WOODBURN ORDAINS AS FOLLOWS:**

**Section 1.** Ordinance 2113 is hereby repealed.

Approved as to form:

  
\_\_\_\_\_  
City Attorney

11/8/2006  
\_\_\_\_\_  
Date

Approved: \_\_\_\_\_  
Kathryn Figley, Mayor

Passed by the Council \_\_\_\_\_

Submitted to the Mayor \_\_\_\_\_

Approved by the Mayor \_\_\_\_\_

Filed in the Office of the Recorder \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Mary Tennant City Recorder  
City of Woodburn, Oregon

November 8, 2006

TO: Mayor and City Council through City Administrator  
FROM: Ben Gillespie, Finance Director *Ben*  
SUBJECT: **2006-07 Supplemental Appropriation**

**RECOMMENDATION:**

Council adopt the attached ordinance for supplemental appropriation.

**BACKGROUND:**

At its October 23, 2006 the Council conducted a hearing to consider budget amendments. The attached ordinance, as amended, reflects the Council's direction to staff at the conclusion of the hearing.

**FINANCIAL IMPACT:**

In the General Fund revenue is increased by \$8,200. Expenditures are increased by \$54,139, and transfers to other funds are increased by \$29,500. Contingencies are decreased by \$75,439. This leaves contingencies at \$803,787 or 8.7% of the expenditure budget.

In the Housing Rehab Fund expenditures are increased \$250 and contingencies are decreased a like amount.

In the General CIP Fund transfers from other funds are increased by \$15,500, and expenditures are increased by \$18,106. Contingencies are decreased \$2,606.

In the Information Services Fund transfers from other funds are increased by \$14,000, and expenditures are increased by \$14,000,

In the T & E Fund expenditures are increased by \$2,400, and Contingencies are decreased by \$2,400.

Agenda Item Review:

City Administrator *[Signature]*

City Attorney *[Signature]*

Finance *Ben*



**COUNCIL BILL NO.  
ORDINANCE NO.**

**AN ORDINANCE ADOPTING A SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2006 - 2007 AND DECLARING AN EMERGENCY.**

**WHEREAS**, Oregon State Statute 294.480 allows for the adoption of a supplemental budget during a fiscal year to meet changes in financial planning, and

**WHEREAS**, the Notice of Supplemental Budget Hearing and Financial Summary was published in the Woodburn Independent on October 18, 2006 as required under State budget law; and

**WHEREAS**, the City Council held a public hearing on October 23, 2006 to give citizens an opportunity to comment on the proposed 2006-2007 supplemental budget, now, therefore,

**THE CITY OF WOODBURN ORDAINS AS FOLLOWS:**

**Section 1.** That the supplemental budget for fiscal year 2006-2007 is hereby adopted as set forth below.

**Section 2.** That fiscal year 2006-2007 revenues and appropriations are adjusted as follows:

	<u><b>Revenues</b></u>	<u><b>Appropriations</b></u>
<b>GENERAL FUND:</b>		
<b>Revenue Adjustment:</b>		
Grant - Federal (Parks)	<u>8,200</u>	
Total Revenue Adjustment	<u><b>8,200</b></u>	
<b>Appropriations Adjustments:</b>		
Finance Office -		
Personnel Services		25,939
Materials & Services		18,000
Library -		
Materials & Services		2,000
Parks - Administration		
Materials & Services		8,200
Interfund Transfers -		
Transfer to Information Services Fund		14,000
Transfer to General Capital Improvement Fund		15,500
Operating Contingency		<u>( 75,439)</u>
Total General Fund Appropriation Adjustments		<u><b>8,200</b></u>
<b>HOUSING REHABILITATION FUND:</b>		
<b>Appropriation Adjustment:</b>		
Materials & Services		250
Operating Contingency		( 250)

	<u>Revenues</u>	<u>Appropriations</u>
<b>GENERAL FUND CAPITAL IMPROVEMENT FUND:</b>		
<b>Revenue Adjustment:</b>		
Transfer from General Fund	<u>15,500</u>	
Total Revenue Adjustment	<u><u>15,500</u></u>	
<b>Appropriation Adjustment:</b>		
Capital Outlay - Telephone		6,500
Capital Outlay - Park Buildings		9,000
Capital Outlay - Library		2,606
Operating Contingency		<u>( 2,606)</u>
Total General Fund Capital Improvement Fund Appropriation Adjustment		<u><u>15,500</u></u>

**INFORMATION SERVICES (IS) FUND:**

<b>Revenue Adjustment:</b>		
Transfer from General Fund	<u>14,000</u>	
Total Revenue Adjustment	<u><u>14,000</u></u>	
<b>Appropriation Adjustments:</b>		
Materials & Services - Computing		14,000
Total Information Services (IS) Fund Appropriation Adjustment		<u><u>14,000</u></u>

**TECHNICAL & ENVIRONMENTAL SERVICES FUND:**

**Appropriations Adjustments:**

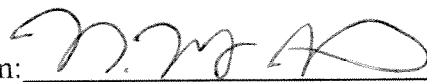
**Engineering:**

Materials & Services	2,400
Operating Contingency	( 2,400)

**Section 3.** That if any clause, sentence, paragraph, section or portion of this ordinance for any reason shall be adjudged invalid by a court of competent jurisdiction, such judgment shall be confined in its operation to the clause, sentence, paragraph, section or portion of this ordinance directly involved in the controversy in which such judgment is rendered.

**Section 4.** This ordinance being necessary for the public peace, health and safety, an emergency is declared to exist in that appropriation adjustments are necessary to meet estimated expenditures that will need to be paid within the next 30 days and payment cannot be made until such time as appropriations are adopted by the Council and this ordinance shall take effect immediately upon passage by the Council and approval by the Mayor

Approved as to Form:

  
City Attorney

Date

11/8/2006

APPROVED

KATHRYN FIGLEY, MAYOR

Passed by the Council

\_\_\_\_\_

Submitted to the Mayor

\_\_\_\_\_

Approved by the Mayor

\_\_\_\_\_


Filed in the Office of the Recorder

\_\_\_\_\_

ATTEST: \_\_\_\_\_  
Mary Tennant, Recorder  
City of Woodburn, Oregon

November 7, 2006

TO: Honorable Mayor and City Council through City Administrator

FROM: David Torgeson, P.E., Assistant City Engineer, through Director of Public Works 

SUBJECT: **Award of Contract – Aquatic Center Power Upgrade**

**RECOMMENDATION:**

Award the contract to the lowest responsible bidder, Cherry City Electric, for Aquatic Center Power Upgrade, Bid Number 2007-03, in the amount of \$24,715.00.

**BACKGROUND:**

In accordance with Oregon Attorney General's Model Rules, the Public Works Department, Engineering Division, advertised in the Daily Journal of Commerce on September 18, 2006, an Invitation for all bids on the Aquatic Center Power Panel Replacement (Bid #2007-03). Plans were purchased and held by several potential bidders. The only bid offer received was from Cherry City Electric on October 5, 2006 at 2:00 PM.

The contract covers the installation of a new Main Distribution Panel, junction box, related conduit and wiring. The work will correct code deficiencies that presently exist and will allow additional power to be supplied to future ballfield lighting and other uses in Settlemier Park.

The work is scheduled to coincide with a maintenance closure at the Aquatic Center, (April 2, 2007 through April 13, 2007). The City will supply the main electrical panel and junction box to the contractor for his installation. These components were purchased from Graybar Electric in a separate competitive procurement in the amount of \$6,350, as was approved by the City Administrator.

Agenda Item Review:

City Administrator 

City Attorney 

Finance 

**DISCUSSION:**

One bid for the installation project was received from Cherry City Electric, in the amount of \$24,715.00. Cherry City has performed on smaller electrical projects for the City of Woodburn, and has demonstrated competence in their specialty. Because of the reputation earned by the contractor and the apparent reasonableness of their bid, staff recommends proceeding with consideration of this single bid.

**FINANCIAL IMPACT:**

The project is listed in the General Fund Capital Improvement Plan for fiscal year 2006-07. \$27,382 was budgeted and approved.



## Agenda Item

November 13, 2006

TO: Honorable Mayor and City Council through City Administrator

FROM: Jim Allen, Community Development Director

SUBJECT: Planning Commission's Approval of Conditional Use 06-03, Design Review 06-14, Sign Design Review 06-15 and Variance 06-14 located at 985 Evergreen Road.

### **RECOMMENDATION:**

No action is recommended. This item is placed before the City Council for information purposes in compliance with the Woodburn Development Ordinance. The City Council may call up this item for review if it desires.

### **BACKGROUND:**

On October 26, 2006, the Planning Commission adopted a final order approving Conditional Use 06-03, Design Review 06-14, Sign Design Review 06-15 and Variance 06-14 for conditional use and design review approval of a 1,006 square foot addition to the east side and a 444 square foot addition to the north side of the Woodburn Pet Hospital building, for sign design review approval to retain the existing free-standing sign on the subject site and for variance approval to the Evergreen Road street improvements.

The subject site, .59 of an acre in area, is located at 985 Evergreen Road and is specifically identified on the Marion County Tax Assessor's Map as T5S, R2W, Section 12C, Tax Lot #400. The site is currently developed with the Woodburn Pet Hospital.

The subject property is zoned Commercial General (CG) and designated Commercial on the Comprehensive Plan Map. The properties to the north, south, west and east (across Evergreen Road) are also zoned CG and designated Commercial on the Comprehensive Plan Map. Gas stations are located on the properties to the north and southwest of the subject site. A restaurant is located to the west and a motel is located to the south. A senior housing complex is located on the property to the east of the subject site (across Evergreen Road). No wetlands are located on the subject site.

Agenda Item Review:

City Administrator 

City Attorney 

Finance 

According to Flood Insurance Rate Maps (FIRM) 41047C0119G and 41047C0138G, the subject site is located outside of the 500-year FEMA floodplain.

Previous land use decisions exist on the subject site. The Woodburn City Council approved a 4,278 square foot veterinary clinic (Woodburn Pet Hospital) on the subject property on June 14, 1999 (SPR Case File No. 99-01). The property owner is proposing a 1,450 square foot expansion of the existing Woodburn Pet Hospital facility for an expanded lobby, children's play area, luxury cat suites, a luxury dog boarding area and an additional office.

The applicant is WPH Architecture, Inc.

The property owner is Paradis & Paradis, LLC.

**DISCUSSION:**

None.

**FINANCIAL IMPACT:**

There is no financial impact associated with the recommended action.